

**MINUTES OF THE MEETING OF GROBY PARISH COUNCIL
HELD AT THE PARISH COUNCIL OFFICE, LEICESTER ROAD, GROBY
ON 7th SEPTEMBER 2026 COMMENCING AT 7.00PM**

Councillors Present: Cllr C Lincoln (Chair) Cllr N Clarke Cllr E Emmerson Cllr K Griffiths
Cllr N Jones Cllr G Richardson Cllr L Trivett Cllr C York

Also Present: Parish Clerk
Borough Cllr Cartwright
Members of the Public - 0

COU/096/26-27 CHAIR'S WELCOME

The Chair welcomed all to the meeting and advised that the meeting was being recorded.

COU/097/26-27 APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Batty, Hollick, Hyde, S Jones, A Mullins and C Mullins.
Cllr Richardson had advised he would be arriving late to the meeting. **RESOLVED** to accept these apologies.
Apologies had also been received from Borough Cllrs Harris and Lambert and County Cllr O'Shea.

COU/098/26-27 DECLARATIONS OF INTEREST

There were none.

COU/099/26-27 MINUTES

I was **AGREED** to amend Minute Reference COU/090/26-27 to correct and replace 'Estates Committee' with 'Staffing Committee'

Further to this amendment, it was **RESOLVED** that the minutes of the Meeting of Groby Parish Council held on 3rd August 2026 be approved and signed by the Chair as a true and accurate record.

COU/100/26-27 PUBLIC PARTICIPATION

There were no members of the public present.

COU/101/26-27 POLICE REPORT

The Police Report was included in members' packs and was **NOTED**.

Incidents of anti-social behaviour in relation to e-bikes and e-scooters were discussed. Members were advised to inform residents that incidents needed to be reported to the police. This was **NOTED**.

COU/102/26-27 COUNTY COUNCILLOR REPORT

A report from County Councillor O'Shea was included in members' packs and **NOTED**. The report detailed:

- Outline Planning Application 25/01213/OUT – Land off Sacheverell Way, Groby is out for re-consultation;
- The Planning Application for 470 houses on The Burroughs in Ratby has been passed by HBBC;
- A message from the Flood Team;
- WhatsApp scam warnings.

COU/103/26-27 BOROUGH COUNCILLOR REPORTS

Borough Councillor Cartwright's report detailed:

- Details of the Parish Forum agenda being held on Tuesday 15th September 2026 which includes the Relaunch of the sustainable community's toolkit; Rural Housing; Biodiversity Duty Report and Recent planning reforms introduced by the Government;

- Report in relation to Bradgate Stables will be published shortly. Report is a starting point as to what could be happening. The urgent works have been carried out in the main. Report identifies 4 different options for it to become: (i) a curated ruin; (ii) an events space; (iii) a visitors' centre; or (iv) a business centre. Report is expected to be published by the end of September and will be available on HBBC's website;
- Local Government Reorganisation is now on pause. Major change is that the Borough/District Council elections will now take place in May 2027.

There were no further Borough Councillor reports.

COU/104/26-27 CLERK'S REPORT

A report was received from the Clerk which detailed:

i. Local Government Pay Settlement

Members were advised that the National Joint Council for Local Government Services had reached an agreement on rates of pay applicable from 1 April 2026 – 31 March 2027 which had been uplifted by 3.3% on all scale points. This would be applied to September salaries with backpay to 1st April 2026. This was **NOTED**.

ii. Report of anti-social behaviour on Pymm Ley Lane

This item had been covered under the Police report earlier in the meeting.

Cllr Richardson joins the meeting at 7.28pm.

COU/105/26-27 CORRESPONDENCE

To receive and note correspondence to the Council

15.	Various Members of the Public	Feedback following the Picnic in the Park event on Saturday 16 th August	Excerpts from Council's e-mails and social media pages were included in members' packs. The majority of the feedback from the Picnic in the Park event was extremely positive with residents requesting that it becomes an annual event. Some constructive feedback and criticisms were also received, particularly in relation to inconsiderate parking. The feedback was NOTED and would be taken into account for future events. The Chair added a note of congratulations to all those involved and thanked the office staff for their hard work and organisation.
16.	Local Resident	Complaint about Groby Post Office	A complaint from a local resident was included in members' packs. Members AGREED that this was a matter between the resident and a private business and Council had no remit to get involved. The Clerk to acknowledge the letter accordingly.
17.	Hinckley & Bosworth Borough Council	Parish Forum – Tuesday 15 th September at 6.30 – 9pm	Information on HBBC's Parish Forum was included in members' packs. Cllr Lincoln confirmed that she would be attending. This was NOTED .

COU/106/26-27 STAFFING COMMITTEE

To consider the appointment of Cllr A Mullins to the Staffing Committee.

RESOLVED to appoint Cllr A Mullins to the Staffing Committee

COU/107/26-27 HBBC REGULATION 19 LOCAL PLAN CONSULTATION

A Council response to the HBBC Regulation 19 Local Plan Consultation was considered.

The Chair of the Neighbourhood Plan Advisory Committee had prepared a summary report for Council to highlight the main areas of concern. These included the incursion of the Rothley Brook Green Wedge and the lack of an audit trail from Regulation 18. Whether comments made during the Reg 18 consultation had been taken into account and whether any changes had been made to the Local Plan to reflect this.

It was **AGREED** to defer further discussion, and for an Extraordinary Meeting of Council to be called for Thursday 17th September to consider the Regulation 19 Local Plan Consultation in more detail in order to submit a collective Council response before the deadline of Monday 21st September.

COU/108/26-27 HINCKLEY AND BOSWORTH BOROUGH COUNCIL COMMUNITY ASSETS

Hinckley and Bosworth Borough Council's community assets within Groby Parish were identified as the Community Centre on Forest Rise and Groby Pool car park. Should the unitary authority go ahead there may be a need to protect these community assets.

AGREED to contact HBBC to see if costs to run and maintain the Community Centre could be provided to Council and further discussion was **DEFERRED**.

COU/109/26-27 FINANCIAL MATTERS

i. **To receive and note the Income & Expenditure and EMR Reports to 27th August 2026**

The Income & Expenditure report and EMR report to 24th July were included in members' packs and **NOTED**.

ii. **To approve payments of accounts and to note income**

A Receipt Schedule detailing Income of **£8,406.95** was received and **NOTED**.

RECEIPT SCHEDULE		
Amounts received since last meeting		
Name	Description	Amount £
Groby Juniors	Permit Fee	80.00
Various Stallholders	Summer Event Stallholder Fees	215.00
Local Resident	QEII Rose Garden Fees	199.00
Local Resident	QEII Rose Plaque	85.00
HMRC	VAT Reclaim: Q1 Apr - June 2026	6849.95
Lee Cooper Funeral Director	Cemetery Fees	180.00
Glenfield Co-operative Funeral Services	Cemetery Fees	798.00
Total		£ 8,406.95

A payment schedule detailing net payments of **£24,540.15** was included in members' packs.

RESOLVED to approve the Payment Schedule and make all payments that were presented to the meeting.

PAYMENT SCHEDULE				
Payee	Details	Net Amount £	Vat £	Gross £
HBBC	Office & Premises Rates	221.00	-	221.00
HBBC	Cemetery Rates	140.50	-	140.50
Daisy Communications	Telephone & Broadband Charges	156.49	31.30	187.79
Scottish Power	Cemetery electricity	52.38	2.62	55.00
Stallard Kane	H&S Advisors	148.50	29.70	178.20
Various	August 2026 Salaries	10,061.91	-	10,061.91
HMRC	Tax & NI - August 2026	3,336.16	-	3,336.16
Leicestershire County Council	LGPS - Pension August 2026	2,371.45	-	2,371.45
Various	Mileage - August 2026	180.68	-	180.68
GPC Employee	Summer Event: Stationery	4.99	-	4.99
GPC Employee	GPC Expenses: Metal bar to re-tension zip wire	30.00	-	30.00
ESPO	Office Counter Top Fridge	84.00	16.80	100.80
Stonehenge Payrolls Ltd	Payroll Services - August 2026	24.15	4.83	28.98
Shed Landscapes	Grounds Maintenance: September 2026	2,199.21	439.84	2,639.05
AllStar Fuel Card	Van Fuel: 17.08.2026	98.38	19.67	118.05
AllStar Fuel Card	Equipment Fuel: 11.08.2026	55.58	11.11	66.69
Funfair Hires	Summer Event: Trampolines	600.00	-	600.00
Bouncy Days	Summer Event: Inflatables	849.00	-	849.00
First4Fun	Summer Event: Mr Twister	380.00	-	380.00
St Johns Ambulance	Summer Event: First Aid Cover	123.00	24.60	147.60
Mow Shop	Stihl Petrol Brushcutter (Cemetery Insurance Claim)	400.00	80.00	480.00
Burden Arb	Chainsaw Staff PPE Kit x 2	392.62	37.38	430.00
UK Safety Management	Cemetery PAT Testing	83.80	16.76	100.56
Anstey Engravers	QEII Rose Garden Tags	17.85	-	17.85
Screwfix	PPE Safety Boots & Grounds Maintenance screwdriver bits	111.65	2.33	113.98
Toolstation	Grounds maintenance flexible hosepipe	46.66	9.33	55.99
B&Q	Events Gazebo	74.99	15.00	89.99
Toolstation	Generator masterplug socket	4.75	0.95	5.70
Granart Memorials	QEII Rose Garden Plaque	66.00	-	66.00
Granart Memorials	QEII Rose Garden Plaques	132.00	-	132.00
Granart Memorials	Reserved Markers x 10	460.00	-	460.00
EH Smith Builders Ltd	Postfix concrete x 8	63.20	12.64	75.84
EH Smith Builders Ltd	Tarmac Patch Packs	32.70	6.54	39.24
Chilled Air Services Ltd	Council Office Air Conditioner Units Service	90.00	18.00	108.00
Rialtas Business Solutions Ltd	Accounting Software Support and Maintenance Agreement	613.00	122.60	735.60
ESPO	Grounds Maintenance Sundries / Office Stationery	143.55	28.71	172.26
Park Hill Training Ltd	Lantra Chain Saw Small Trees Training & Assessment	690.00	138.00	828.00
		£ 24,540.15	£ 1,068.71	£ 25,608.86

COU/110/26-27 COMMITTEE MEETING MINUTES

- i. The draft minutes from the Estates Committee meeting held on 9th July 2026 were **NOTED**.
- ii. The approved minutes from the Planning & Development Committee meeting held on 23rd June 2026 were **NOTED**.

COU/111/26-27 DATE AND TIME OF NEXT MEETING

The date of the next meeting is scheduled for Monday 5th October 2026 at 7 pm.

COU/112/26-27 CLOSED SESSION

RESOLVED to move into Closed Session to exclude members of the press and public in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed in relation to consideration of staffing matters

COU/113/26-27 STAFFING MATTERS

An update on staffing matters was provided to members along with a report on training requirements for staff members.

RESOLVED to approve the Playground Inspection training for one staff member at a cost of £99 and Emergency First Aid of Work training for two staff members at a total cost of £400.

The meeting closed at 8.25 pm

Signed:.....

Date:.....

Chair