



**MINUTES OF THE GROBY PARISH COUNCIL
EVENTS COMMITTEE MEETING
HELD AT THE COUNCIL OFFICES, LEICESTER ROAD, GROBY, LEICESTER
ON 8th September 2026 at 6:30pm**

Present: Cllr C Lincoln, Cllr C York, Mr P Evans

Also present: Administrative Assistant
Parish Clerk
Members of the Public - 0

In the absence of Cllr Hyde (Chair) and Cllr Clarke (Vice Chair), it was RESOLVED for Cllr York to chair the meeting.

EV/024/26-27 APOLOGIES

Apologies were received from Cllr D Hyde, Cllr N Clarke, Cllr Emmerson and Cllr C Mullins. It was **RESOLVED** to accept these apologies.

EV/025/26-27 DECLARATIONS OF INTEREST

There were none.

EV/026/26-27 MINUTES

It was **RESOLVED** that the minutes of the Events Committee Meeting held on 4th August 2026 be approved and signed as a true record.

EV/027/26-27 PUBLIC PARTICIPATION

There was none.

EV/028/26-27 SUMMER EVENT 2026

i. **To note feedback following the event**

Feedback received via the Council's social media and email accounts was included in members' packs. Members noted the strongly positive response, particularly regarding the free children's entertainment, cleanliness of the park, organisation of the event and the opportunity for the community to come together. There were also requests for the event to become an annual occasion and for more similar community events to be held. Members also noted several pieces of constructive feedback including comments on inconsiderate parking. It was **AGREED** that, for any future events at the park, the Council would consider additional measures including discussing potential parking restrictions in the vicinity with Highways.

ii. **To note the amount raised for the Little Beam Foundation**

It was shared that £705 was raised for the Little Beam Foundation. This was raised through pitch fees and two additional donations from food and drink vendors.

iii. **To discuss the possibility of holding a Picnic in the Park event in 2027**

Members **AGREED** to hold the Picnic in the Park again in 2027.

EV/029/26-27 CHRISTMAS LIGHT SWITCH-ON EVENT 2026

i. To receive an update on the Event's project plan and budget

The event plan for Groby's Great Christmas Event was included in members' packs. An update on actions completed was received and included:

- HBBC had agreed to loan 8 gazebos for the event
- Groby Library had agreed to open and serve refreshments
- Bradgate Rotary had agreed to attend with Santa, elves and a sleigh and were discussing the possibility of Santa having a short route around Groby prior to the event start time
- St John's Ambulance would be attending with 2 first aiders for £116
- Druck had agreed to donate and install the Christmas tree on Saturday 14th November
- Many submissions had been received via the stallholder application form on Council's website
- The Village Hall would be kept as stallholders only following feedback from last year's event
- The budget for the Christmas event was £2173.00

ii. To discuss the outstanding actions for the Event

The following actions were **AGREED**:

- Cllr York to talk to the fish and chip shop about the event/ opening on Sunday
- Office to contact the Stamford Arms about the event
- Look into outdoor performance space options
- HBBC Event Notification form to be completed
- PPL/PRS license application to be completed
- Ask Cllr Emmerson to arrange mince pie donation for event
- Cllr Lincoln to request permission from Allotments Committee to utilise their gazebos for outdoor stalls
- Ask Ex-Servicemen's Club if they're happy to arrange for a children's fairground ride at the event

iii. To receive an update on Ratby Brass Band's quotation

A second quotation had been received from Ratby Band for two half hour performances by the Senior Band and was provided in members' meeting packs. It was **AGREED** for the office to suggest a price of £300 for two half hour performances.

iv. To agree on a Christmas competition for the local primary schools

Members **AGREED** to hold a Christmas poster competition with the local schools. It was **AGREED** for the Office to arrange meetings with the three local primary schools to invite them to take part.

v. To receive quotations for Santa presents and competition prizes

Quotes for competition prizes were provided in members' packs and it was **AGREED** for the Office to purchase book bundles totalling £105 to create 3 bundles of 10 books; a prize for EYFS, KS1 and KS2 age groups. Quotes for Santa presents were shared and it was **AGREED** to purchase the books as shown in the quotes.

EV/030/26-27 NEXT MEETING

The date and time of the next meeting is scheduled to take place on Tuesday 6th October at 6:30pm

The meeting closed at 7:26 p.m.

Signed:
Chair

Date:

Chair's Initials