



**MINUTES OF THE GROBY PARISH COUNCIL
FINANCE & GENERAL PURPOSES COMMITTEE MEETING
HELD AT THE COUNCIL OFFICES, LEICESTER ROAD, GROBY, LEICESTER
ON 27th JULY 2026 at 3 pm**

Present: Cllr C Lincoln (Chair), Cllr T Hollick, Cllr C Mullins

Also present: Parish Clerk

FGP/010/26-27 APOLOGIES

Apologies were received from Cllr Clarke, Cllr Emmerson and Cllr York.
RESOLVED to accept these apologies.

FGP/011/26-27 DECLARATIONS OF INTEREST

There were none.

FGP/012/26-27 MINUTES

RESOLVED that the minutes of the Finance & General Purposes Committee Meeting held on 5th May 2026 be approved and signed as a true record.

FGP/013/26-27 CLERK'S REPORT

The Clerk advised that using her delegated authority for expenditure a counter top fridge for the Council office had been ordered at a cost of £90. This was **NOTED**.

FGP/014/26-27 HEALTH AND SAFETY SUPPORT SERVICE

Members were advised that the current contract for Health & Safety Support was due to expire on 5th September 2026 and this was **NOTED**. Quotations for a new Health and Safety contract were received and discussed.

AGREED to RECOMMEND to Full Council to approve the quotation from Worknest to provide a combined HR/Employment and Health & Safety Support Service on a 5-year contract at an additional annual cost of £1,150.

FGP/015/26-27 FINANCIAL REPORTS

i. To review the Income & Expenditure Report and EMR Report to 24th July 2026

The Income & Expenditure Report and EMR Report to 24th July 2026 were included in members' packs. Members were advised that there had been a miscoding of £40 on line 4486 (QEII Rose Garden charges) which needed to be moved to line 4100 (Admin Costs) which was **NOTED**.

The reports were verified and **NOTED**.

ii. To consider any budget virements and EMR movements

Further to verifying the Income & Expenditure and EMR reports, budget and EMR virements were considered.

AGREED to RECOMMEND to Full Council for the following virements to be made:

- (a) £10,000 from Election Budget (4200) to EMR Election Costs (348);
- (b) £5,000 from Contingencies (4395) to a new EMR for Replacement Equipment Reserves to build up reserves for a replacement John Deere / IT equipment / Council van

iii. **To review and verify the Bank Reconciliation for June 2026**

The bank reconciliation and bank statement to 30th June 2026 was included in members' packs.
The bank reconciliation for June 2026 was **VERIFIED** and signed.

FGP/016/26-27 PAYMENT OF ACCOUNTS AND INCOME

The Payment Schedule was included in members' packs.

It was **AGREED to RECOMMEND to FULL COUNCIL** that the payment of accounts presented to the meeting be approved. Income was **NOTED**.

FGP/017/26-27 NEXT MEETING

The date and time of the next meeting to be held on Tuesday 1st September 2026 at 10.30am.

The meeting closed at 3.32p.m.

Signed:
Chair

Date:.....