



## PARISH OF GROBY NOTICE OF MEETING

I hereby give notice that a meeting of the **Finance & General Purposes Committee** of the above-named Parish will be held at the Parish Council Office, Leicester Road, Groby on

**Monday 28<sup>th</sup> September 2026 at 3.00 pm**

All members of the Committee are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out hereunder.

Parishioners and Press are most welcome to attend

A handwritten signature in cursive script, appearing to read "Sue Hackett".

Sue Hackett  
Clerk to the Council

Dated: 23<sup>rd</sup> September 2026

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### AGENDA

**1. APOLOGIES**

To receive apologies for absence & to record absences

**2. DECLARATIONS OF INTEREST**

To receive any disclosure of interests from members to any matter pertaining to the agenda

**3. MINUTES**

To approve the minutes of the meeting held on 27<sup>th</sup> July 2026

**4. CLERK'S REPORT** – To receive a report from the Clerk on items not mentioned elsewhere on the agenda

- i. To receive a quotation for a replacement air conditioning unit for the Parish Office

**5. FINANCIAL REPORTS**

- i. To review the Income and Expenditure Report and EMR Report to 25<sup>th</sup> September 2026
- ii. To review the bank statements and verify the bank reconciliations for July and August 2026

**6. PAYMENT OF THE ACCOUNTS AND INCOME**

To review the accounts for payment and to note income received

**7. NEXT MEETING**

To note the date and time of the next meeting

*In accordance with Standing Orders 3 (e) members of the public may make representations, answer questions and give evidence in respect of the business on the agenda, if invited by the Chair*