



PARISH OF GROBY NOTICE OF MEETING

I hereby give notice that a meeting of the **Staffing Committee**
of the above-named Parish will be held at the Parish Council Office, Leicester Road, Groby on

Friday 18th September 2026 at 2.30 pm

All members of the Committee are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out hereunder.

Parishioners and Press are most welcome to attend

A handwritten signature in cursive script, appearing to read "Sue Hackett".

Sue Hackett
Clerk to the Council

Dated: 9th September 2026

AGENDA

1. APOLOGIES

To receive apologies for absence & to record absences

2. DECLARATIONS OF INTEREST

To receive any disclosure of interests from members to any matter pertaining to the agenda

3. MINUTES

To approve the minutes of the meeting held on 20th July 2026

4. EMPLOYMENT RIGHTS ACT 2025

To consider the implications of new employment law on Council as an employer

5. CLOSED SESSION

To resolve to move into Closed Session to exclude members of the press and public in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed in relation to consideration of staffing matters

6. STAFFING MATTERS

- i. To complete a risk assessment and associated action plan
- ii. To review tailored staffing policies and procedures received from Worknest
- iii. To consider probationary period reviews and appraisals
- iv. To receive an update on staffing matters and consider any training requirements

7. NEXT MEETING - To agree the date and time of the next meeting