



**MINUTES OF THE GROBY PARISH COUNCIL
STAFFING COMMITTEE MEETING
HELD AT THE COUNCIL OFFICES, LEICESTER ROAD, GROBY, LEICESTER
ON 20th APRIL 2026 at 11.00am**

Present: Cllr L Trivett (Chair), Cllr E Emmerson, Cllr K Griffiths, Cllr C Lincoln

Also present: Parish Clerk

STA/029/25-26 APOLOGIES

Apologies were received from Cllr Clarke. **RESOLVED** to accept these apologies.
Cllr S Jones was recorded as absent.

STA/030/25-26 DECLARATIONS OF INTEREST

There were none.

STA/031/25-26 MINUTES

RESOLVED that the minutes of the Staffing Committee Meeting held on 26th February 2026 be approved and signed as a true record.

STA/032/25-26 HR/EMPLOYMENT SERVICES

Further to the Staffing Committee receiving delegated authority from Full Council to consider and approve an HR/Employment Service, a report detailing quotations from three companies was received and discussed.

RESOLVED to engage the services of Worknest on a 5-year contract at an annual cost of £1,950.

STA/033/25-26 CLOSED SESSION

RESOLVED to move into Closed Session to exclude members of the press and public in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed in relation to consideration of staffing matters.

STA/034/25-26 STAFFING MATTERS

i. To receive an update on staffing matters

An update on staffing matters from the fact-finding informal meetings was received. It was **AGREED** that no further action was required at this time.

ii. To receive the Grounds & Maintenance Manager's resignation and discuss the recruitment process

The Grounds & Maintenance Manager's resignation was received and **NOTED**. The recruitment process was discussed including the time lag from the Grounds & Maintenance Manager leaving to a new employee being in post.

It was **AGREED to RECOMMEND to Full Council** that temporary Grounds Maintenance cover is sought during the summer months.

STA/035/25-26 NEXT MEETING

The date and time of the next meeting to be advised.

The meeting closed at 12.10pm.

Signed:
Chair

Date:.....