

**MINUTES OF THE MEETING OF GROBY PARISH COUNCIL  
HELD AT THE PARISH COUNCIL OFFICE, LEICESTER ROAD, GROBY  
ON 6<sup>th</sup> JULY 2026 COMMENCING AT 7.00PM**

**Councillors Present:** Cllr C Lincoln (Chair) Cllr G Baker Cllr N Clarke Cllr E Emmerson  
Cllr K Griffiths Cllr T Hollick Cllr N Jones Cllr A Mullins  
Cllr C Mullins Cllr G Richardson Cllr L Trivett Cllr C York

**Also Present:** Parish Clerk  
County Cllr O'Shea  
Members of the Public - 1

**COU/056/26-27 CHAIR'S WELCOME**

The Chair welcomed all to the meeting and advised that the meeting was being recorded.

**COU/057/26-27 APOLOGIES FOR ABSENCE**

Apologies were received from Cllr P Batty, Cllr D Hyde and Cllr S Jones. **RESOLVED** to accept these apologies. Apologies had also been received from Borough Cllr Lambert.

**COU/058/26-27 DECLARATIONS OF INTEREST**

Cllr Hollick declared an interest as a Borough Councillor and Village Hall trustee.  
Cllr York declared a non-pecuniary interest in Groby CIC and an interest in the allotments.  
Cllr Trivett declared a non-pecuniary interest in Groby CIC.

**COU/059/26-27 MINUTES**

- i. It was **AGREED** to amend the title on Page 10 to remove the word 'Annual' and to correct a spelling error at minute reference COU/042/26-27v. on Page 13.

Further to these amendments it was **RESOLVED** that the minutes of the Meeting of Groby Parish Council held on 15<sup>th</sup> June 2026 be approved and signed by the Chair as a true and accurate record.  
Cllrs N Jones and Richardson abstained.

- ii. **RESOLVED** that the minutes of the Extraordinary Meeting of Council held on 23<sup>rd</sup> June 2026 be approved and signed by the Chair as a true and accurate record.  
Cllr Clarke abstained.

**COU/060/26-27 PUBLIC PARTICIPATION**

There was none.

**COU/061/26-27 POLICE REPORT**

The Police Report was included in members' packs and was **NOTED**. Members **NOTED** the hi-powered e-bikes and e-scooters that had been witnessed racing down Ratby Road and Pymm Ley Lane.

It was **AGREED** for the Clerk to write to the Local Beat team to make them aware and to request greater presence.

**COU/062/26-27 COUNTY COUNCILLOR REPORT**

A report from County Councillor O'Shea was included in members' packs and **NOTED**. The report detailed:

- Update on the Pedestrian crossing requests for Groby Road (Junction with Bancroft Way) and Ratby Road (outside Brookvale Groby Community College). Leicestershire County Council had undertaken assessments at both locations. The results from both assessments fell below the threshold required to justify the provision of additional crossing facilities. Further evidence of the parking issues at the locations had been requested by LCC in order to investigate installing double yellow lines.
- The decision on the Local Government Reorganisation was expected on 15<sup>th</sup> July 2026.

- Advance notice of Temporary Traffic Restriction Order on Glebe Road, Groby.
- Councils across Leicestershire unite to tackle illegal fly-tipping.

#### **COU/063/26-27 BOROUGH COUNCILLOR REPORTS**

Cllr Hollick had nothing to report.

No other Borough Councillor reports had been received.

#### **COU/064/26-27 CLERK'S REPORT**

A report was received from the Clerk which detailed:

- Members were advised that the resurfacing of the pathway at Marina Park had now been carried out. Small sections of Stamford Park path were still awaiting re-surfacing which would be carried out shortly.
- Members were advised that the bough of a Willow tree on Marina Park had come down resulting in emergency tree works by an external contractor to make the tree safe and remove debris from site.
- Members were advised that the next community litter pick event was taking place on Saturday 5<sup>th</sup> September 2026 between 10am – 12 noon.

#### **COU/065/26-27 COUNCILLORS REPORT**

A report from Cllr Lincoln following her attendance at the NALC Annual Conference was circulated to members at the meeting and **NOTED**.

#### **COU/066/26-27 CORRESPONDENCE**

To receive and note correspondence to the Council

|     |                               |                                                                                                                      |                                                                                                                                           |
|-----|-------------------------------|----------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------|
| 9.  | Bellrose Manor                | Invite to Opening Day                                                                                                | This was <b>NOTED</b> .                                                                                                                   |
| 10. | Sunrise Wellbeing             | Request for volunteer(s)                                                                                             | <b>RESOLVED</b> that as this was private land it would not be possible to support this request and to respond to the company accordingly. |
| 11. | Leicestershire County Council | Temporary Traffic Regulation Order                                                                                   | A TTRO for Glebe Road was included in members' packs and <b>NOTED</b> .                                                                   |
| 12. | National Grid                 | Request to carry out tree work (close to power lines) on Council land. Work to be carried out at no cost to Council, | <b>RESOLVED</b> to grant permission for the tree work to be carried out at no cost to Council.                                            |

#### **COU/067/26-27 FREEDOM OF INFORMATION**

A formal request to carry out an Internal Review in relation to a Freedom of Information response was included in members' packs.

**RESOLVED** for Cllr Trivett, Cllr C Mullins and Cllr Griffiths to conduct the Internal Review.

#### **COU/068/26-27 ESTATES COMMITTEE**

To consider the appointment of additional members to the Estates Committee

**RESOLVED** to appoint Cllr C Mullins to the Estates Committee

#### **COU/069/26-27 FINANCE & GENERAL PURPOSES COMMITTEE**

- To receive and note the draft minutes from the Committee Meeting held on 29<sup>th</sup> June 2026**  
The draft minutes from the meeting held on 29<sup>th</sup> June 2026 were included in members' packs and **NOTED**.
- To receive and note the Income & Expenditure and EMR Reports to 25<sup>th</sup> June 2026**  
The Income and Expenditure report and EMR report to 25<sup>th</sup> June 2026 were included in members' packs and **NOTED**.

iii. **To receive and note the verified and signed bank reconciliations for April and May 2026**

The verified and signed bank reconciliations for April and May 2026 showing a bank balance of £360,225.97 as at 31<sup>st</sup> May 2026 were included in members' packs and **NOTED**.

iv. **To approve payments of accounts and to note income**

A Receipt Schedule detailing Income of **£ 737.00** was received and **NOTED**

| RECEIPT SCHEDULE                    |                                                  |                            |
|-------------------------------------|--------------------------------------------------|----------------------------|
| Amounts received since last meeting |                                                  |                            |
| <i><b>Name</b></i>                  | <i><b>Description</b></i>                        | <i><b>Amount<br/>£</b></i> |
| Groby Juniors                       | Permit Fee                                       | 80.00                      |
| Lee Cooper Funeral                  | Memorial Permit                                  | 152.00                     |
| Resident                            | Cemetery Fees                                    | 345.00                     |
| Stallholder                         | Summer Event Stallholder Fees                    | 10.00                      |
| Local Company                       | Removal and scrap value for obsolete Council van | 150.00                     |
|                                     |                                                  |                            |
|                                     | <b>Total</b>                                     | <b>£ 737.00</b>            |

A payment schedule detailing net payments of **£ 21,371.65** was included in members' packs.

**RESOLVED** to approve the Payment Schedule and make all the payments that were presented to the meeting.

| PAYMENT SCHEDULE                    |                                                        |                    |                   |                    |
|-------------------------------------|--------------------------------------------------------|--------------------|-------------------|--------------------|
| Payee                               | Details                                                | Net Amount<br>£    | Vat<br>£          | Gross<br>£         |
| HBBC                                | Office & Premises Rates                                | 221.00             | -                 | 221.00             |
| HBBC                                | Cemetery Rates                                         | 140.50             | -                 | 140.50             |
| HBBC                                | Qtrly: Dog Bin Contract Q2: 1st Jul - 30th Sept 2026   | 1,488.50           | 297.70            | 1,786.20           |
| HBBC                                | Qtrly: Refuse & Recycling Q2: 1st Jul - 30th Sept 2026 | 353.60             | -                 | 353.60             |
| Grobby Village Hall                 | Quarterly Rent Q1: 1st Jul - 30th Sept 2026            | 605.54             | -                 | 605.54             |
| Siemens                             | Quarterly Photocopier Lease Rental: Jun - Aug 2026     | 176.62             | 35.32             | 211.94             |
| Daisy Communications                | Telephone & Broadband Charges                          | 38.00              | 7.60              | 45.60              |
| Scottish Power                      | Cemetery electricity                                   | 52.38              | 2.62              | 55.00              |
| Stallard Kane                       | H&S Advisors                                           | 148.50             | 29.70             | 178.20             |
| Various                             | June 2026 Salaries                                     | 7,559.19           | -                 | 7,559.19           |
| HMRC                                | Tax & NI - June 2026                                   | 2,418.92           | -                 | 2,418.92           |
| Leicestershire County Council       | LGPS - Pension June 2026                               | 1,724.46           | -                 | 1,724.46           |
| Various                             | Mileage - June 2026                                    | 126.15             | -                 | 126.15             |
| GPC Employee                        | Train Tickets x 2 (NALC Conference in London)          | 166.78             | -                 | 166.78             |
| Print-a-Banner                      | Summer Event Banner                                    | 75.88              | 13.90             | 89.78              |
| Pubpay & Stonehenge                 | Payroll Services: June 2026                            | 20.70              | 4.14              | 24.84              |
| Shed Landscapes                     | Grounds Maintenance: June 2026                         | 2,533.36           | 506.67            | 3,040.03           |
| AllStar Fuel Card                   | Van Fuel:                                              | 98.00              | 19.60             | 117.60             |
| AllStar Fuel Card                   | Fuel Card: Equipment Fuel                              | 48.00              | 9.60              | 57.60              |
| AJ Gallagher Insurance              | Additonal Premium: Any over 21 driver                  | 400.27             | -                 | 400.27             |
| Playsafety Ltd                      | Annual RoSPA Playground Inspection 2026                | 696.00             | 139.20            | 835.20             |
| Nicola Wood                         | Sensory Garden Murals x 2                              | 600.00             | -                 | 600.00             |
| Parish Council Websites             | Domain Renewal x 2 years                               | 60.00              | 12.00             | 72.00              |
| Hinckley & Bosworth Borough Council | Cemetery Garden Waste Bin 2026-27                      | 52.50              | -                 | 52.50              |
| Tudor Environmental                 | Refuse Sacks & PPE Disposable Gloves                   | 109.41             | 21.88             | 131.29             |
| ESPO                                | Office Stationary                                      | 35.80              | 7.16              | 42.96              |
| Granart                             | Kerb Sets and Rose Bowls x 8                           | 640.00             | -                 | 640.00             |
| Granart                             | Kerb Plaques x 2                                       | 172.00             | -                 | 172.00             |
| Sharp Business                      | Photocopying Charges: Apr-Jun 2026                     | 298.67             | 59.73             | 358.40             |
| ICCM                                | 2026-27 Annual Membership                              | 110.00             | -                 | 110.00             |
| Toolstation                         | Grounds maintenance sundries                           | 17.59              | 3.52              | 21.11              |
| Screwfix                            | Electric Concrete Breaker (Cemetery Insurance Claim)   | 183.33             | 36.67             | 220.00             |
|                                     |                                                        | <b>£ 21,371.65</b> | <b>£ 1,207.01</b> | <b>£ 22,578.66</b> |

**COU/070/26-27 COMMITTEE MEETINGS**

Approved minutes from the following Committee meetings were included in members' packs and **NOTED**.

- i. Planning & Development Committee meeting held on 16<sup>th</sup> April 2026
- ii. Events Committee Meeting held on 9<sup>th</sup> June 2026

**COU/071/26-27 DATE AND TIME OF NEXT MEETING**

The date of the next meeting is scheduled for Monday 3<sup>rd</sup> August 2026 at 7 pm.

**The meeting closed at 7.47 pm**

Signed:.....

Date:.....

Chair