



**MINUTES OF THE GROBY PARISH COUNCIL  
EVENTS COMMITTEE MEETING  
HELD AT THE COUNCIL OFFICES, LEICESTER ROAD, GROBY, LEICESTER  
ON 30<sup>th</sup> JUNE 2026 at 6:30pm**

**Present:** Cllr C Lincoln, Cllr L Emmerson, Cllr C York, Mr P Evans

**Also present:** Administrative Assistant  
Parish Clerk  
Members of the Public - 0

In the absence of Cllr Hyde (Chair) and Cllr Clarke (Vice Chair), it was **RESOLVED** for Cllr Emmerson to Chair the meeting.

**EV/009/26-27 ELECTION OF VICE CHAIR**

Prior to the meeting Cllr Clarke had expressed that he would accept a nomination for Vice Chair.

Proposed by Cllr York, seconded by Cllr Emmerson and **RESOLVED** to elect Cllr N Clarke as Vice Chair of the Events Committee.

**EV/010/26-27 APOLOGIES**

Apologies were received from Cllr N Clarke, Cllr C Mullins and Cllr D Hyde. It was **RESOLVED** to accept these apologies.

**EV/011/26-27 DECLARATIONS OF INTEREST**

There were none.

**EV/012/26-27 MINUTES**

It was **RESOLVED** that the minutes of the Events Committee Meeting held on 9<sup>th</sup> June 2026 be approved and signed as a true record.

**EV/013/26-27 PUBLIC PARTICIPATION**

There was none.

**EV/014/26-27 SUMMER EVENT 2026**

The event plan for Picnic in the Park 2026 was included in members' packs. An update on actions completed was received and included:

- Five large bins had been ordered from Harleys Corrugated Cases Limited
- The layout plan had been amended and a final draft was shared with members
- The Event Notification form had been submitted to Hinckley & Bosworth Borough Council
- All performance slots had now been filled for the event by local dance, performance, martial arts and music groups.
- A gazebo had been purchased with detachable sides which will be suitable for use by St John's Ambulance at the event.

An offer for event sponsorship, received from Bellerose Manor; Sanders Senior Living, was shared with members. It was **AGREED** to provide the following options for sponsorship:

- 6 bed trampoline entertainment for Picnic in the Park
- Inflatable obstacle course entertainment for Picnic in the Park
- Live music entertainment at Groby's Great Christmas Event

An update on actions still to be completed included:

- PPL/PRS licence to be acquired
- Risk assessment to be completed
- TENs licence to be acquired by Groby Ex-Servicemen's Club
- Event notification letter to be written and shared with houses next to Stamford Park

**EV/015/26-27 CHRISTMAS LIGHT SWITCH-ON EVENT 2026**

Members discussed suggestions for the Christmas Light Switch on event and **AGREED:**

- The event will run from 4.30-7.30pm on Sunday 29<sup>th</sup> November 2026
- Office to request that Bradgate Rotary attend with Santa's sleigh and elves and to discuss the possibility of aligning on a chosen charity to support at the event
- To run another craft competition with the three local primary schools – office and Cllr Emmerson to visit schools before October Half Term
- To utilise the Village Hall space as stallholder space only. Office to look into options for local groups performing outside and to request that the library opens to serve refreshments.
- Office to contact Festive Lighting to discuss the possibility of switching on the Village lights at the same time as the Christmas tree lights
- Office to advertise for stallholders

**EV/016/26-27 NEXT MEETING**

The date and time of the next meeting is scheduled to take place on Tuesday 4<sup>th</sup> August 6:30pm

The meeting closed at 7:24 p.m.

Signed: .....  
Chair

Date: .....