



**PARISH OF GROBY
NOTICE OF PARISH COUNCIL MEETING**

I hereby give notice that the **MEETING** of the **PARISH COUNCIL** of the above-named
Parish will be held at the **Parish Council Office, Leicester Road, Groby**
on

Monday 6th July 2026 at 7.00pm

All members of the Council are hereby summoned to attend for the purpose of considering and
resolving the business to be transacted at the meeting as set out hereunder.

Parishioners and Press are most welcome to attend



Sue Hackett
Clerk to the Council

1st July 2026

AGENDA

1. CHAIR'S WELCOME

2. APOLOGIES

To receive apologies for absence and to record absences

3. DECLARATION OF INTERESTS AND REQUESTS FOR DISPENSATIONS

To receive any disclosure of interests from members to any matter pertaining to the agenda and to
consider dispensations

4. MINUTES

- i. To approve and sign the minutes of the Annual Meeting of Groby Parish Council held on 15th June 2026
- ii. To approve and sign the minutes of the Extraordinary Meeting of Council held on 23rd June 2026

5. PUBLIC PARTICIPATION

To allow members of the public to make representations in respect of the items listed on this agenda

6. POLICE REPORT

To receive any reports from the Police

7. COUNTY COUNCILLOR REPORT

To receive a report from Leicestershire County Council and to answer any questions from members

8. BOROUGH COUNCILLOR REPORTS

To receive reports from Hinckley & Bosworth Borough Council and answer any questions from members

- 9. CLERK'S REPORT** To receive a report from the Clerk on matters not mentioned elsewhere on the agenda
- To receive an update on the resurfacing of pathways on Marina and Stamford Park
 - To receive an update on emergency tree works on Marina Park
 - To note the date of the next litter pick event – Saturday 5th September 2026 10am – 12 noon.

10. COUNCILLORS REPORT

To receive a report from the Chair of Council following their attendance at the NALC Conference

11. CORRESPONDENCE

To receive, note and consider correspondence to the Council

9.	Bellerose Manor	Invite to Opening Day	Council to NOTE
10.	Sunrise Wellbeing	Request for volunteer(s)	Council to NOTE
11.	Leicestershire County Council	Temporary Traffic Regulation Order	Council to NOTE
12.	National Grid	Request to carry out tree work (close to power lines) on Council land. Work to be carried out at no cost to Council	Council to DISCUSS

12. FREEDOM OF INFORMATION

To action a request for an Internal Review to be carried out in relation to a Freedom of Information response

13. ESTATES COMMITTEE

To consider the appointment of additional members to the Estates Committee

14. FINANCE & GENERAL PURPOSES COMMITTEE

- To receive and note the approved minutes from the Committee Meeting held on 29th June 2026
- To receive and note the Income & Expenditure Report and EMR Report to 25th June 2026
- To receive and note the verified and signed bank reconciliations for April and May 2026
- To approve payments of accounts and to note income

15. COMMITTEE MEETINGS:

To receive and note the approved minutes from:

- Planning & Development Committee meeting held on 16th April 2026
- Events Committee meeting held on 9th June 2026

16. DATE AND TIME OF NEXT MEETING

To confirm the next Full Council meeting is scheduled to take place on Monday 3RD August 2026 at 7pm

**MINUTES OF THE ANNUAL MEETING OF GROBY PARISH COUNCIL
HELD AT THE PARISH COUNCIL OFFICE, LEICESTER ROAD, GROBY
ON 15th JUNE 2026 COMMENCING AT 7.00PM**

Councillors Present:

Cllr C Lincoln (Chair)	Cllr G Baker	Cllr N Clarke	Cllr E Emmerson
Cllr K Griffiths	Cllr T Hollick	Cllr D Hyde	Cllr A Mullins
Cllr C Mullins	Cllr L Trivett	Cllr C York	

Also Present:

Parish Clerk
Members of the Public - 2

COU/032/26-27 CHAIR'S WELCOME

The Chair welcomed all to the meeting and advised that the meeting was being recorded. The Chair wished a speedy recovery to the member of the public knocked down in a 'hit and run' accident on Oaktree Close.

COU/033/26-27 APOLOGIES FOR ABSENCE

Apologies were received from Cllr P Batty, Cllr N Jones, Cllr S Jones and Cllr G Richardson. It was **RESOLVED** to accept these apologies.

COU/034/26-27 DECLARATIONS OF INTEREST

Cllr Hollick declared an interest as a Borough Councillor and Village Hall trustee.
Cllr York declared a non-pecuniary interest in Groby CIC and an interest in the allotments.
Cllr Trivett declared a non-pecuniary interest in Groby CIC.
Cllr Emmerson declared an interest in the allotments
Cllr Griffiths declared an interest in the allotments for which a dispensation to speak but not vote is in place
Cllr Lincoln declared an interest in the allotments for which a dispensation to speak but not vote is in place

COU/035/26-27 MINUTES

- i. **RESOLVED** that the minutes of the Annual Meeting of Groby Parish Council held on 11th May 2026 be approved and signed by the Chair as a true and accurate record.
Cllrs Baker and Trivett abstained.
- ii. **RESOLVED** that the minutes of the Extraordinary Meeting of Council held on 27th May 2026 be approved and signed by the Chair as a true and accurate record.
Cllrs Baker, Clarke and Hyde abstained.

COU/036/26-27 PUBLIC PARTICIPATION

A member of the public spoke in relation to agenda item 14 and the formation of a Flood Action Group (re-named from a Flood Action Team). The remit and definition of the functions of a Flood Action Group were relayed to members which was wide-ranging. Members were also advised that a Flood Action Group could be set up by residents as a free-standing group aside from the Parish Council. The Chair expressed that she felt it important for the Parish Council to be part of such a Group. Further discussion was deferred to Agenda Item 14.

The Chair re-arranged the agenda and brought forward Agenda Item 18

COU/049/26-27 PLANNING APPLICATION 25/00676/OUT – LAND SOUTH OF JACQUELINE ROAD

- i. **To discuss denial of access of Council owned land and to consider Council's response to this**
Further to Hinckley and Bosworth Borough Council granting permission to Planning Application 25/00676/OUT members discussed action that could be taken to deny the developer access over Council owned land. In passing the application HBBC had given assurance that there would be no encroachment of Groby Parish Council owned land however it was felt that this was not the case.

RESOLVED to contact Council's insurers to inform them of the situation and to enquire about putting in place a protection of land order and to contact Highways to challenge their statement regarding the ownership of the agricultural entrance to the land.

ii. To consider instructing Council's insurers and legal representatives

This was dealt with as part of agenda item (i) above.

iii. To consider the purchase of camera equipment that would assist in protecting Council land

Consideration of GDPR and a Council CCTV policy were discussed.

RESOLVED to make enquiries with the Information Commissioner Officer regarding the requirements for a wildlife camera and to obtain costings for the installation of a camera. Further discussion was deferred to a future meeting.

COU/037/26-27 POLICE REPORT

The Police Report was included in members' packs, and this was **NOTED**.

COU/038/26-27 COUNTY COUNCILLOR REPORT

There was no County Councillor's report however members were advised that Cllr O'Shea's monthly report could be found in the Groby & Field Head **Spotlight**.

COU/039/26-27 BOROUGH COUNCILLOR REPORTS

i. Borough Councillor Hollick's report detailed:

- The unveiling of a blue plaque at the Stamford Arms had taken place on 9th June honouring Everards' brewery founder William Everard.

COU/040/26-27 CLERK'S REPORT

A report was received from the Clerk which detailed:

- The grounds team had made repairs to Quarry Park gate and this was now fully operational again;
- An incident of anti-social behaviour on Quarry Park which had resulted in excessive amounts of litter and broken glass within the park. The matter had been reported to the police and Council expressed their thanks to one of the gate keepers, Cllr York and a member of the public who had all helped to clear up the area;
- Members were advised that the resurfacing of Marina Park path from the car park to Stamford Park along with a few small sections of Stamford Park path were scheduled to take place week commencing 22nd June 2026. 50% of the funding for these works was being received through Hinckley & Bosworth's PCIF grant scheme.

COU/041/26-27 CORRESPONDENCE

To receive and note correspondence to the Council

6.	Hinckley & Bosworth Borough Council	Parish Forum Meeting – Thursday 18th June 2026.	The Parish Forum Meeting being held on 18 th June 2026 was NOTED . Cllr Lincoln confirmed that she would be attending.
2.	Leicestershire County Council	Temporary Traffic Restriction Orders (TTRO)	Information on upcoming TTROs on Ratby Road and J72 / R51 footpaths was included in members' packs and NOTED .
3.	Hinckley & Bosworth Borough Council	The People's Emergency Briefing Information Film – Monday 29 th June 2026	Information on the Emergency Briefing being held online on Monday 29 th June 2026 was included in members' packs and NOTED .

Cllr Hyde left the meeting at 8.00pm

The Chair re-arranged the agenda to bring forward Agenda Item 14

Chair's Initials _____

Page No: 11

Meeting of Full Council 15.06.2026

i. **To consider Council representatives on a Flood Action Team**

A discussion had taken place under public participation identifying the differences between a Flood Action Team and a Flood Action Group and that it would be more appropriate for a Community led Flood Action Group to be formed with representatives from Council. No further discussion on this agenda item took place.

ii. **To receive and discuss correspondence from Leicestershire County Council's Flood Engagement Officer**

RESOLVED to respond to LCCs Flood Engagement Officer accepting the invitation for a meeting but making it clear that Groby Parish Council do not accept any liability for the issues and for the Clerk to liaise with LCC, Steve Brown (Flood Warden), Cllr Lincoln, Cllr Hollick and the Clerk.

Cllr Trivett and Cllr York voted against.

COU/042/26-27 2025-2026 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN

i. **To receive the Annual Internal Auditor's Report 2025-2026**

The Annual Internal Auditor's Report 2025-26 had previously been circulated to members and the Report was **NOTED**.

ii. **To consider recommendations arising from the Internal Auditor's 2025-2026 Narrative Report**

There were three recommendations contained within the Internal Auditor's 2025-26 Narrative Report which were:

- (1) To review the Data Protection Policy annually
- (2) To conduct regular Data Audits
- (3) To ensure all boxes on the Accounting Statements are ticked.

The Clerk advised of an Action Plan for dealing with the Internal Audit recommendations as follows: Recommendations (1) and (2) would be dealt with over the next couple of months with the aim of bringing them to the September Council meeting for approval.

Not ticking a response in Box 11 of the Accounting Statements had been an oversight and Recommendation (3) had already been addressed to ensure that all highlighted boxes had been completed before submission to the External Auditor.

RESOLVED to accept the recommendations detailed in the Internal Auditor's 2025-26 Narrative Report and to **APPROVE** the Action Plan for addressing the recommendations.

iii. **To receive a report on the reasons for responses to the Annual Governance Statement 2025-26**

A report on the reasons for responses to the Annual Governance Statement, including detailed supporting evidence, had previously been circulated to members and was **NOTED**.

iv. **To consider, complete and sign Section 1 - Annual Governance Statement 2025-2026**

The Annual Governance Statement, Section 1 of the Annual Governance & Accountability Return (AGAR) 2025-26 had been circulated to all members 14 days prior to the meeting.

Council considered Assertions 1-10 in turn and completed the Annual Governance Statement with the following answers:

RESOLVED to answer 'YES' to Assertions 1. to 8.

NOTED that Assertion 9 is 'Not applicable' to Groby Parish Council.

RESOLVED to answer 'NO' to Assertion 10 due to the Internal Audit recommendations.

RESOLVED that Section 1 – Annual Governance Statement 2025-26 of the Annual Governance & Accountability Return be **APPROVED** and duly signed by the Chair and Parish Clerk.

- v. **To receive, approve and sign Section 2 - Accounting Statements 2025-2026 and to note this document has been signed by the RFO before it is submitted to Council for approval**

It was **NOTED** that the Accounting Statements, Section 2 of the Annual Governance & Accountability Return 2025-26 had been signed by the Responsible Financial Officer and circulated to all members 14 days prior to the meeting.

RESOLVED that Section 2 – Accounting Statements 2025-26 of the Annual Governance and Accountability Return be **APPROVED** and duly signed by the Chair.

- vi. **To approve the dates for the Period of Public Rights**

Council **NOTED** and **APPROVED** the Announcement of Public Rights with the Period of Public Rights commencing on Monday 22nd June and ending on Friday 31st July 2026.

- vii. **To receive the following supporting documentation to the 2025-2026 AGAR**

Council **RECEIVED** and **NOTED** the following documents in support of the 2025-26 Annual Governance and Accountability Return

- Bank Reconciliation to 31st March 2026
- Reconciliation between Box 7 and 8 in Section 2
- Explanation of Variances
- Breakdown of Reserves held

Cllrs Emmerson and York recused themselves from the meeting

Cllr Clarke took the Chair for this agenda item

COU/043/26-27 ASSET OF COMMUNITY VALUE

Correspondence from Hinckley and Bosworth Borough Council in relation to the Ratby Road and Orchard Close allotment sites currently listed Assets of Community Value was included in members' packs. The correspondence stated that the listing on HBBC's List of Assets of Community Value would expire on 5th July 2026. Information on how to renominate an asset of community value was included in members' packs.

RESOLVED to submit an application to Hinckley & Bosworth Borough Council to re-nominate the Ratby Road and Orchard Close Allotment sites as Assets of Community Value.

Cllr Lincoln and Cllr Griffiths abstained from the vote.

Cllrs Emmerson and York rejoined the meeting

Cllr Lincoln resumed Chairing the meeting

COU/044/26-27 ESTATES COMMITTEE

To consider the appointment of additional members to the Estates Committee

RESOLVED to appoint Cllr Baker to the Estates Committee

COU/046/26-27 FINANCE MATTERS

- i. **To receive and note the Income & Expenditure and EMR Reports to 28th May 2026**

The Income and Expenditure report and EMR report to 28th May 2026 were included in members' packs.

These were **NOTED**.

ii. To approve payments of accounts and to note income

A payment schedule detailing net payments of £ 20,895.47 was included in members' packs.

RESOLVED to approve the Payment Schedule and make all the payments that were presented to the meeting.

PAYMENT SCHEDULE				
Payee	Details	Net Amount £	Vat £	Gross £
HBBC	Office & Premises Rates	221.00	-	221.00
HBBC	Cemetery Rates	140.50	-	140.50
Daisy Communications	Telephone & Broadband Charges	106.49	21.30	127.79
Scottish Power	Cemetery electricity	52.38	2.62	55.00
Stallard Kane	H&S Advisors	148.50	29.70	178.20
Various	May 2026 Salaries	9,082.87	-	9,082.87
HMRC	Tax & NI - May 2026	2,789.54	-	2,789.54
Leicestershire County Council	LGPS - Pension May 2026	2,133.81	-	2,133.81
Various	Mileage - May 2026	143.70	-	143.70
GPC Employee	Heavy duty storage box for litter pick storage	42.99	-	42.99
Pubpay & Stonehenge	Payroll Services: May 2026	24.15	4.83	28.98
Sharp Business	Photocopying Charges: May 2026	60.00	12.00	72.00
Shed Landscapes	Grounds Maintenance: June 2026	2,199.21	439.84	2,639.05
AllStar Fuel Card	Van Fuel: 14.05.26	99.96	19.99	119.95
Ben Burgess Grounds Maintenance	John Deere Grease Gun	32.74	6.55	39.29
Worknest Ltd	HR / Employment Services Contract Year 1 of 5	1,950.00	390.00	2,340.00
Tudor Environmental	Secateur replacement blade	20.82	4.16	24.98
Grobby & Fieldhead Spotlight	Chairman's report May 2026	190.00	38.00	228.00
Parish Online Mapping Software	Annual Subscription 2026-27	270.00	54.00	324.00
LRALC	Basics of Planning Training Course	80.00	-	80.00
Toolstation	Grounds Maintenance Sundries	11.85	2.37	14.22
Hilmarco Ltd	Summer Bedding Plants	203.13	40.62	243.75
Screwfix	Hammer Drill / Breaker (Cemetery Insurance Claim EMR)	183.33	36.67	220.00
Grobby & Fieldhead Spotlight	Newsletter - June 2026	190.00	38.00	228.00
EH Smith	Postfix Concrete x 6	52.00	10.40	62.40
Granart Memorials	Garden of Remembrance plaque, replacement tree spike and screws	132.50	-	132.50
Granart Memorials	Kerb Set Plaque	84.00	-	84.00
Ashenden Tree Ltd	2025-26 Tree Works - Marina Park	250.00	-	250.00
		£ 20,895.47	£ 1,151.05	£ 22,046.52

A Receipt Schedule detailing Income of **£1,252.00** was received and **NOTED**.

RECEIPT SCHEDULE

Amounts received since last meeting

Name	Description	Amount £
Grobby Juniors	Permit Fee	80.00
Stallholders	Summer Event Stallholder Fees	70.00
Local Resident	Cemetery Fees	152.00
Baytree Funerals Group	Cemetery Fees	798.00
Busby & Sons	Memorial Permit	152.00
Total		£ 1,252.00

COU/047/26-27 EVENTS COMMITTEE

- i. **To receive and note the approved minutes from the meeting held on 16th April 2026**
The approved minutes from the Events Committee Meeting held on 16th April 2026 were included in members' packs and **NOTED**.
- ii. **To receive an update from the Committee on the upcoming Picnic in the Park event being held on Sunday 16th August 2026**
A verbal update on the Picnic in the Park event was received from an Events Committee member which was **NOTED**. A request for volunteers to help at the event was made and members asked to contact the office to discuss.

COU/048/26-27 COMMITTEE MEETINGS

Approved minutes from the following Committee meetings were included in members' packs and **NOTED**.

- i. Neighbourhood Plan Advisory Committee meeting held on 12th February 2026
- ii. Estates Committee meeting held on 2nd April 2026

COU/050/26-27 DATE AND TIME OF NEXT MEETING

The date of the next meeting is scheduled for Monday 6th July 2026 at 7 pm.

The meeting closed at 9.01 pm

Signed:.....

Date:.....

Chair

MINUTES OF THE EXTRAORDINARY MEETING OF GROBY PARISH COUNCIL
HELD AT THE PARISH COUNCIL OFFICE, LEICESTER ROAD, GROBY
ON 23rd JUNE 2026 COMMENCING AT 6.30PM

Councillors Present: Cllr C Lincoln (Chair) Cllr G Baker Cllr P Batty Cllr L Emmerson Cllr K Griffiths
Cllr N Jones Cllr G Richardson Cllr L Trivett Cllr C York

Also Present: Parish Clerk

COU/051/26-27 CHAIR'S WELCOME

The Chair welcomed all to the meeting and advised that the meeting would not be recorded due to the confidential nature of matters to be discussed.

COU/052/26-27 APOLOGIES

Apologies were received from Cllrs Clarke, Hyde and C Mullins.
Cllrs Hollick, S Jones and A Mullins were absent. **RESOLVED** to accept these apologies.

COU/053/26-27 DECLARATIONS OF INTERESTS AND REQUESTS FOR DISPENSATIONS

Cllr Baker declared an interest in agenda item 5iv as the person is known to them in a private capacity;
Cllr Batty declared an interest as a Precept payer.

COU/054/26-27 CLOSED SESSION

RESOLVED to move into Closed Session to exclude members of the press and public in accordance with the Public Bodies (Admission to Meetings) Act 1960, due to the confidential nature of the business to be discussed in relation to consideration of staffing matters.

COU/055/26-27 STAFFING MATTERS

i. To receive the Assistant Grounds & Maintenance Manager's resignation

Members were advised that a letter of resignation had been received from the Assistant Grounds & Maintenance Manager and this was read out at the meeting.

RESOLVED to write to the Assistant Grounds & Maintenance Manager accepting their resignation and expressing thanks for their years of service to Groby Parish Council.

ii. To confirm the recruitment process – agree pay scale; job description; person specification; recruitment timetable and to appoint members to a Recruitment Panel.

A draft job description and person specification were circulated to members present and revisions **AGREED**.

RESOLVED:

- (a) To rename the role and to advertise the job vacancy as a full-time Grounds Operative;
- (b) To approve the job description and person specification;
- (c) To set the pay scale range between spinal points 3 – 6 on the National Joint Council scale;
- (d) To set the closing date as 5pm on Thursday 9th July 2026 with interviews being held on 16th July 2026;
- (e) To appoint Cllr Trivett, Cllr Lincoln and the Clerk to the recruitment panel with assistance from another employee if required.

iii. To consider costs associated with advertising the job vacancy

It was **AGREED** not to set a budget for advertising the job vacancy and to publicise on free recruitment platforms, social media pages and Council's website and noticeboards.

iv. To consider extending the temporary Grounds Maintenance cover and associated costs

RESOLVED to extend the temporary Grounds Maintenance cover of 18 hours per week until the end of September 2026.

v. **To discuss the Assistant Grounds & Maintenance Manager's gate locking duties**

It was **AGREED** for a Councillor to undertake gate locking duties, one evening a week, until the recruitment has taken place and alternative arrangements can be put in place.

vi. **To consider any delegated authority arrangements**

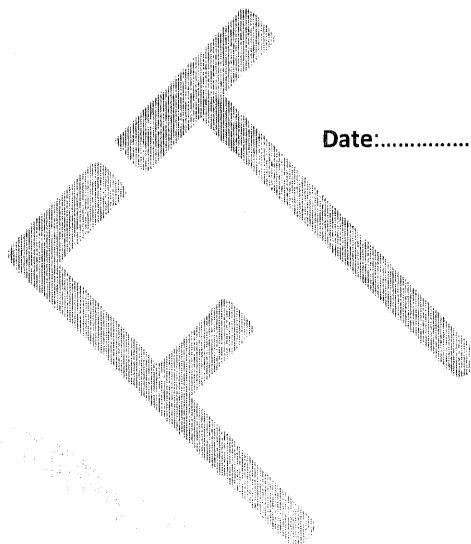
RESOLVED to delegate authority to the recruitment panel to sift applications, carry out the interviews and make recommendations to Full Council.

The meeting closed at 7.36 p.m.

Signed:.....

Date:.....

Chair





**Leicestershire
Police**
Protecting our communities

Market Bosworth & Surrounding villages Newsletter

6.

Issue: July 2026

Your Local Team



**Sgt James
Cross**



PC 611 Smith



**PC Nik
Malbasa**

Your Dedicated Neighbourhood Team (DNT) is a group of local Officers dedicated to serving your community. The team is made up of Officers based in your area and supported by the wider Policing family.



**PCSO 6593
Needham**



**PCSO Blake
Sheffield**



**PC 404 Lewis
Greenway**

Your priorities are chosen quarterly and are based upon information gathered through NHL (Neighbourhood Link), social media, local engagement, and emerging crime trends. You have stated that the following key themes are important to you.

#YouSaidWeDid

You Said	We did
Agricultural and Rural Crime has been identified as increasing across our Rural Communities	We have worked with our local communities to offer crime prevention and security advice, patrolled any identified hotspots/repeat locations and attempted to identify those responsible where evidence allows. We also work closely with our Rural Crime Team in carrying this out.
ASB is one of the beat priorities in the villages we police, but we will be focusing on Desford and Newbold Verdon this quarter, based on local reports and incidents	Please see our Op-Spinner update.
Road safety is still one of the top concerns we are receiving in our community. We will be focusing on Cars Racing on A511 in Markfield.	See full update below.

News

Recently the beat team have seen an increase in reports in relation to over weight vehicles travelling through some of the smaller villages on the area. Whilst out on patrol and passing through Desford an Artic Lorry was spotted stuck in one of the side roads trying to get to a nearby industrial area. On speaking with the driver it was clear that they were following the Sat Nav and not paying attention to the FOUR road signs advising of weight restrictions and the roads not being suitable for HGV's. The driver was dealt with for this matter, employer notified and the HGV was escorted back out the village and advised on the correct route to the industrial site. Our Safer Roads Teams regularly carry out 'Fatal 4' operations to target the offences that are most likely to cause death or serious injury on the roads.

As it has been Neighbourhood Policing Week this month, we are highlighting the neighbourhood-focused work carried out under Op-Spinner, including regular ASB patrols targeting the anti-social use of vehicles in our hotspot areas. In response to increased activity and reports we installed the rest of our new warning signs in key locations as part of this continued work. A vehicle was later stopped with a tail light out. The driver only held a provisional licence, was not being supervised by someone who met the criteria and the car had no L plates. The driver was reported for licence offences and the vehicle was seized.



The team have been following up on the beat priorities set by you the local residents on where you want to see us taking more action. Over the last few months we have been focusing on Road Safety amongst other things due to the vast amount of rural roads that span the whole beat and with weather starting to improve once more. There has been an increase of bikes being ridden out on country lanes and main roads. The beat team have added signs along the most popular routes used by cyclists to remind all road users to be safe and give space when passing bikes. The aim is to help reduce casualties on our roads making them a safer place for all to use and enjoy.

NEIGHBOURHOOD LINK:

Neighbourhood Link is a community messaging service from Leicestershire Police that provides news and information about policing activity or initiatives, crime prevention advice as well as major incidents affecting your area. In order to receive messages, you will need to register your details. Registration is free and simple to follow. Sign up at: <https://www.neighbourhoodlink.co.uk>



Please also take the time to let the Beat understand your concerns by completing the survey to the right. Simply scan your camera over the top and click.

Community engagements



<http://leics.police.uk/local-policing/>



HinckleyPolice



@HinckleyPolice



hinckleyandblabynpa@leics.police.uk

BEAT SURGERY/EVENTS

Whistle Stop Cafe at Bagworth
1st July 11-12

Ratby Village Hall Coffee Morning
9th July 11-12

Cameo Cafe, Stoke Golding
14th July 11-12

County Councillors Report July 2026.

Pedestrian Crossing Groby Road, Bancroft Way, Ratby.

I have been supporting a pedestrian crossing at this location for several years now. This is a major route that children take attending, Brookvale School and Groby Community College the footfall has dramatically changed over the years. The original zebra crossing was installed on Groby Road near to Dane Hill many years ago before the new estate behind Bancroft Way was built. I have had the support from the Parish Council and local residents. I took the request again to highways who have carried out a traffic and pedestrian survey.

Ratby Road, Groby – Outside Brookvale School.

I have also again requested a pedestrian crossing outside Brookvale School/Groby Community College. I have been made aware of near misses outside the school. I have visited and I have experienced the problems first-hand and the dangers posed to children caused by inconsiderate parking. Unfortunately, this is not helped as the inconsiderate parking is by the parents dropping and picking up their children from the school. Again, I have had the support from both Ratby and Groby Parish Council and parents of the children attending the school. I have also requested the extension of double yellow lines to give extra protection for the children and visibility whilst crossing the road. Children's Safety has always been my main priority as a retired policeman.

I have had the following reply from highways after they carried out survey's at both locations.

As part of our investigations, we have reviewed the requests raised by parents along with representations from Groby and Ratby Parish Councils, regarding the consideration of pedestrian crossings on Groby Road/Bancroft Way, Groby and Ratby Road, Groby.

Leicestershire County Council will assess the justification for a pedestrian crossing using an assessment involving both pedestrian and vehicle flows. This is a requirement outlined in Traffic Signs Manual Chapter 6 – Traffic Control. In accordance with this national practice, most Local Authorities use an enhanced criteria that takes into consideration the types of pedestrians, the different types of vehicles and the vulnerability of pedestrians with community links and local amenities. This assessment results in a score, which in Leicestershire is called the Crossing Justification Value (CJV) and this will

determine the justification for a crossing or not. The possible resultant CJV outcomes are as follows:

- A. A crossing of any type would not be justified if the CJV is less than 0.4;
- B. A CJV between 0.4-.0.6 would justify the provision of a dropped kerb pedestrian crossing point;
- C. A CJV between 0.6-0.9 would justify the provision of zebra crossing; and
- D. A CJV of 0.9 and above would justify the provision of a controlled puffin crossing.

Assessments have been undertaken at the two locations noted below, to ensure that all pedestrian and vehicular activity within a reasonable vicinity of Groby Road/Bancroft Way and Brookvale School has been fully considered.

Groby Road/Bancroft Way

Following assessment, the location (from the bridge over the M1 to property number 29 including Bancroft Way) achieved a CJV score of **0.41**, which falls within the threshold where only lower-level, uncontrolled crossing measures are justified. This indicates that the level of pedestrian and vehicular activity does not support the introduction of a zebra or signal-controlled crossing at this location.

It is important to note that there are already provisions in place to support pedestrian movement in this area. Specifically, there is an existing dropped kerb pedestrian crossing with tactile paving outside No. 41 Groby Road, as well as additional dropped kerbs facilitating crossings on Bancroft Way. These features provide accessible crossing points for pedestrians, including those with mobility or visual impairments. In addition, there is an established zebra crossing located further into the village, which provides a formal and controlled crossing facility within a reasonable distance that pedestrians can utilise as an alternative.

Ratby Road, Groby – Outside Brookvale School

The assessment undertaken outside Brookvale School on Ratby Road (From the mini roundabout south of the school up to Woodbank Road junction) resulted in a CJV score of **0.38**, which falls below the threshold required to justify the provision of any additional crossing facilities.

The data collected indicates that pedestrian crossing demand at this location is largely limited to relatively short periods during the school day, typically at the start and end of the school day. As such, the level of demand does not

demonstrate a consistent, all-day requirement that would meet the criteria for a formal crossing facility.

While it is acknowledged that the introduction of a zebra or controlled crossing may be perceived as improving safety, it is important to ensure that any such facility reflects a genuine and sustained need. Underutilised crossings can present their own safety risks, as drivers may become accustomed to low usage levels and may be less likely to anticipate pedestrians, which can reduce overall effectiveness and safety.

There are, however, existing measures in place in the vicinity of the school to support pedestrian safety. These include designated crossing points with dropped kerbs and tactile paving, which offer safe and accessible locations for pedestrians to cross. Additionally, the presence of school keep clear markings helps to maintain visibility and reduce obstructions, thereby improving sightlines for both pedestrians and drivers, particularly during peak school times.

Double Yellow Lines – Outside Brookvale School

As per the attached email, we have requested that supporting evidence is provided by both yourself and the Parish Council regarding the parking issues at this location, to allow us to assess the need for any potential parking restrictions. As soon as evidence is provided, we'll be more than happy to review the suitability or proposing a scheme and subsequent extents. We cannot propose a scheme without having a baseline of evidence to justify the rationale,

I trust this provides clarity on the assessments undertaken and the rationale behind the conclusions reached. Should you require any further information, please do not hesitate to contact me.

Kind regards,

Jaime Pena Monteiro

Transport Planning Apprentice - Traffic and Safety

Network Management – Development & Growth | Growth, Environment & Transport Department | Leicestershire County Council

I will continue to work with both the Parish Councils and residents to campaign for a safe pedestrian crossing on Groby Road, Ratby and a better crossing outside the school. I will be gathering evidence of the inappropriate parking. I also requested the School Keep Clear signs outside the entrance were repainted earlier this year.

Advance Notice of a Temporary Traffic Regulation Glebe Road, Groby.

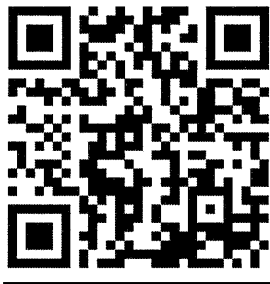
Leicestershire County Council Highways has agreed to a Temporary Traffic Regulation Order at the above location.

The Temporary Traffic Regulation Order will be implemented for public safety for **BT Openreach and their contractors** to undertake installation of new apparatus.

A road closure/parking restriction is required on **Glebe Road, Groby** between the junction of Crane Ley Road and no.28 on the 14th July 2026 for 3 days.

The proposed alternative diversion route will be via: Crane Ley Road, Ratby Road, Leicester Road, Pymm Ley Lane and vice versa.

During the closure/restrictions, alternative routes available to all traffic can be viewed via the weblink or scan the QR code below.



Contact Openreach

<https://www.openreach.com/help-and-support/when-to-get-in-touch-with-openreach>

Should you require any further information please contact our Customer Services Centre by calling **0116 305001**

Councils across Leicestershire unite to tackle illegal fly-tipping

Fly-tipping is more than an eyesore it harms the environment, risks public health and drains funding from vital local services.

Councils across Leicestershire are joining forces through the Leicestershire Waste Partnership to support a two-week No Rubbish Excuses campaign, raising awareness of the issue and showing how easily it can be prevented.

Partners include Blaby, Charnwood, Harborough, Hinckley & Bosworth, Leicester City, Melton, North West Leicestershire, and Oadby & Wigston councils.

While most residents dispose of waste responsibly, illegal dumping by a minority- including rogue waste carriers continues to impact communities. Clearing fly-tipping costs councils millions nationally each year and can lead to neglected areas that attract further waste and reduce community pride. Residents are urged to check waste carriers are licensed before handing over rubbish failure to do so could result in enforcement action. There are simple, legal alternatives available, including bulky waste collections, garden waste schemes, big bin schemes, and reuse options such as charities or online platforms. All fly-tipping incidents are treated seriously and are fully investigated by the council's enforcement teams. Where sufficient evidence is found, offenders can expect to face fines. With this campaign, councils across Leicestershire are reinforcing their commitment to stronger enforcement and tougher penalties for those responsible, sending a clear message that fly-tipping will not be tolerated in our communities. Residents have a responsibility to make sure their waste is disposed of properly and legally, and they need to make the right choice when it comes to getting rid of it. There are plenty of options available, from checking waste carriers licensed to using council collection services and reuse schemes. Fly-tipping is never the answer it damages our environment and our communities. By making responsible choices, we can all help keep our neighborhood's clean, safe and welcoming.

For more information or to report fly-tipping, visit Hinckley and Bosworth's website to help ensure quick removal and investigation.

Summer Holidays.

We are now approaching the schools breaking up for the summer holiday and families going away for their annual holiday. I would just like to wish all

residents a happy holiday and a relaxing summer. Let's hope the weather is also good to you.

Finally, I want to thank you all for your continued support and remind you that should you need my help or advice, I always pride myself on making myself available to residents. Remember I am only a phone call or email away.

Ozzy O'shea.

Always Working for you

Cllr Ozzy O'shea Tel 0116 2394336 Mobile 07808585825

Email ozzy.o'shea@leics.gov.uk

Email ozzyoshea@hotmail.com



Monday, 13 April 2026

Temporary Traffic Regulation Order

A Temporary Traffic Regulation Order (TTRO) is to be made for the following location: **Glebe Road, Groby** between the junction of Crane Ley Road and no.28 (see [weblink](#) or scan QR code).

The purpose of the TTRO is to allow **BT Openreach and their contractors** to undertake installation of new apparatus.

The TTRO will incorporate a temporary road closure/parking restriction.

The duration of the restriction is not anticipated to exceed a period of 3 days commencing on the 14th July 2026.

A Press Release will be issued to confirm these details approximately two weeks prior to the works commencing.

From a smart device, scan the code below for more information.



Contact Openreach

<https://www.openreach.com/help-and-support/when-to-get-in-touch-with-openreach>

Should you require any further information please contact our Customer Services Centre by using our online [Contact Form](#) or by calling **0116 305 0001**

Network Management Team • Arbor Road • Croft • Leicestershire • LE9 3GE

Media Team

pressoffice@leics.gov.uk 0116 305 6274



14.1°

**MINUTES OF THE GROBY PARISH COUNCIL
FINANCE & GENERAL PURPOSES COMMITTEE MEETING
HELD AT THE COUNCIL OFFICES, LEICESTER ROAD, GROBY, LEICESTER
ON 29th JUNE 2026 at 3 pm**

Present: Cllr C Lincoln (Chair), Cllr N Clarke, Cllr C Mullins

Also present: Parish Clerk

FGP/001/26-27 ELECTION OF CHAIR

Proposed by Cllr Clarke, seconded by Cllr Mullins and **RESOLVED** to elect Cllr Lincoln as Chair of the Finance & General Purposes Committee.

FGP/002/26-27 ELECTION OF VICE CHAIR

Proposed by Cllr Lincoln, seconded by Cllr Mullins and **RESOLVED** to elect Cllr Clarke as Vice Chair of the Finance & General Purposes Committee.

FGP/003/26-27 APOLOGIES

Apologies were received from Cllr Emmerson and Cllr York. Cllr Hollick was absent. **RESOLVED** to accept these apologies.

FGP/004/26-27 DECLARATIONS OF INTEREST

There were none.

FGP/005/26-27 MINUTES

RESOLVED that the minutes of the Finance & General Purposes Committee Meeting held on 5th May 2026 be approved and signed as a true record.

FGP/006/26-27 CLERK'S REPORT

Members were advised that the 2025-26 Annual Governance and Accountability Return had now been published and submitted to the External Auditor. The period of public rights had started and would run until Friday 31st July 2026. This was **NOTED**.

FGP/007/26-27 FINANCIAL REPORTS

- i. **To review the Income & Expenditure Report and EMR Report to 25th June 2026**
The Income & Expenditure Report and EMR Report to 25th June 2026 were included in members' packs. These were verified and **NOTED**.
- ii. **To review and verify the Bank Reconciliations for April and May 2026**
The bank reconciliations and bank statements to 30th April 2026 and 31st May 2026 were included in members' packs. The bank reconciliations for April and May 2026 were **VERIFIED** and signed.

FGP/008/26-27 PAYMENT OF ACCOUNTS AND INCOME

The Payment Schedule was included in members' packs.

It was **AGREED to RECOMMEND to FULL COUNCIL** that the payment of accounts presented to the meeting be approved. Income was **NOTED**.

FGP/009/26-27 NEXT MEETING

The date and time of the next meeting to be held on Monday 27th July 2026 at 3pm.

The meeting closed at 3.32p.m.

Signed:
Chair

Date:.....

DRAFT



**MINUTES OF THE GROBY PARISH COUNCIL
PLANNING & DEVELOPMENT COMMITTEE MEETING
HELD AT THE COUNCIL OFFICES, LEICESTER ROAD, GROBY, LEICESTER
ON 16th APRIL 2026 at 7.30 pm**

Present: Cllr C Mullins (Chair), Cllr D Hyde, Cllr G Richardson, Cllr C York

Also present: Parish Clerk
Members of the Public - 0

PD/069/25-26 APOLOGIES

Apologies were received from Cllr N Jones and Cllr L Trivett.
RESOLVED to accept these apologies.

PD/070/25-26 DECLARATIONS OF INTEREST

There were none.

PD/071/25-26 MINUTES

It was **RESOLVED** that the minutes of the Planning & Development Committee Meeting held on 16th March 2026 be approved and signed as a true record.

PD/072/25-26 PUBLIC PARTICIPATION

There were no members of the public present.

PD/073/25-26 PLANNING APPLICATIONS

i. The following Planning Applications were considered:

Application Number: 26/00264/HOU

Proposal: Conversion of single garage into habitable space retaining one garage, new bay window and matching bricks

Location: 6 Greys Drive, Groby, Leicester, LE6 0YW

Committee Comments: **RESOLVED** that the Committee had no objections to the application.

Application Number: 26/00229/HOU

Proposal: Single storey rear extension

Location: 30 Victoria Drive, Groby, Leicester, LE6 0ED

Committee Comments: **RESOLVED** to submit an objection in relation to the application for the following reasons:

- Proposal is overdevelopment of the site;
- Proposed extension exceeds the already established building line of the adjoining property;
- Proposal would not meet the minimum standards for back garden size.

ii. To discuss and consider any Planning Applications received since publication of the agenda

Application Number: 26/00199/HOU

Proposal: Conversion and extension to existing rear detached garage to provide one bedroom annexe

Location: 40 Crane Ley Road, Groby, Leicester, LE6 0FD

Committee Comments: **RESOLVED** to submit representation in respect of the application in relation to the following concerns:

- Proposal is overdevelopment of the site;
- Concern for the neighbouring property on Mallard Avenue as the proposed conversion and extension of the garage into living space would effectively make the property on Mallard Avenue a semi-detached dwelling;
- Opposed to the removal of trees to accommodate the extension and would request that any trees removed are replaced;
- Concerns as to whether the proposal would conform to fire regulations and to request that this is properly assessed.

Application Number: 26/00312/TCA

Proposal: G1 – Bank is at critical risk of collapse. Vegetation will be cut back to ground level to allow Piletec Geographical Ltd to carry out the required topographical survey on the quarry bank and make the entire area safe by drilling soil nails to the required depth, then covering with mesh.

Location: GE Sensing, Fir Tree Lane, Groby, Leicester, LE6 0FH

Committee Comments: **RESOLVED** that the Committee had no objection provided that the application is considered by HBBC's Tree Officer and that all trees which have to be removed are replaced. The Committee would also recommend that going forward a maintenance plan for the trees is in place.

Application Number: 26/00309/FUL

Proposal: Single storey side and rear extension with garage conversion

Location: 6 Parklands Avenue, Groby, Leicester, LE6 0BL

Committee Comments: **RESOLVED** to submit representation in respect of the application to raise concern that the parking provision plan was inaccurate. The plan shows room for 3 cars however this is not realistic as the drive does not appear deep enough to accommodate this number of cars of a standard size. This which would mean that there was not sufficient parking provision for the extension.

PD/074/25-26 NEXT MEETING

The date and time of the next meeting to be advised.

The meeting closed at 8.25 p.m.

Signed:
Chair

Date:

Chair's Initials



**MINUTES OF THE GROBY PARISH COUNCIL
EVENTS COMMITTEE MEETING
HELD AT THE COUNCIL OFFICES, LEICESTER ROAD, GROBY, LEICESTER
ON 9th JUNE 2026 at 7pm**

Present: Cllr D Hyde, Cllr C Lincoln, Cllr L Emmerson, Cllr C York, Mr P Evans

Also present: Administrative Assistant
Members of the Public - 0

EV/001/26-27 ELECTION OF CHAIR

Cllr Lincoln proposed, Cllr Emmerson seconded, and it was **RESOLVED** to elect Cllr Hyde as Chair of the Events Committee.

EV/002/26-27 ELECTION OF VICE CHAIR

No nominations were received. It was **RESOLVED** to defer this item to the next Committee meeting.

EV/003/26-27 APOLOGIES

Cllr N Clarke and Cllr C Mullins were absent. No apologies were received.

EV/004/26-27 DECLARATIONS OF INTEREST

There were none.

EV/005/26-27 MINUTES

RESOLVED that the minutes of the Events Committee Meeting held on 16th April 2026 be approved and signed as a true record.

EV/006/26-27 PUBLIC PARTICIPATION

There was none.

EV/007/26-27 SUMMER EVENT 2026

Information on some Leicestershire based charities were provided in members' packs. Members **AGREED** that pitch/stallholder fees from the Picnic in the Park 2026 would be donated to the Little Beam Foundation. It was **AGREED** for LCH Charity to be the recipient of stallholder fees for the Christmas Light Switch On Event 2026.

A draft layout plan for the event was shared. It was **AGREED** to move a row of stallholders to be closer to the children's entertainment and place Mr Twister and Shona's Fabulous Faces in a more central location.

A stallholder request from two young residents wishing to sell packaged sweets and snacks was shared. It was **AGREED** to allow them to run a sweet stall providing all products are in sealed packets, parent/guardian permission is received and they are accompanied by an over 18 year old during the event.

Mr P Evans joined the meeting at 7:26pm

A quotation was shared for rubbish disposal at the event. It was **AGREED** to accept the quotation from Harleys Corrugated Cases Limited for five 18"x29"x39" cardboard bins for £40.

The event plan for the Picnic in the Park event being held on Sunday 16th August 2026 was included in members' packs. An update on actions still to be completed included:

Office to purchase gazebo, reusable banners and 18x29x39" bin liners for event
Mr Evans to confirm the order of 5 cardboard bins to be made to size from Harleys Corrugated Cases Limited
Allotment Society to loan gazebos (two 3x3m and one 3x6m) and office to locate 5-7 additional gazebos
PPL/PRS licence to be acquired
Office to contact HBBC regarding event notification online submission
Risk assessment to be created and shared
Office to contact local guitar group to discuss performance slot at the event
Event notification letter to be written and shared with houses next to Stamford Park
Office to contact Little Beam Foundation to invite them to the event

EV/008/26-27 NEXT MEETING

The date and time of the next meeting is scheduled to take place on Tuesday 30th June 2026 at 6:30pm.

The meeting closed at 20:07 p.m.

Signed:
Chair

Date: