



**MINUTES OF THE GROBY PARISH COUNCIL
EVENTS COMMITTEE MEETING
HELD AT THE COUNCIL OFFICES, LEICESTER ROAD, GROBY, LEICESTER
ON 9th JUNE 2026 at 7pm**

Present: Cllr D Hyde, Cllr C Lincoln, Cllr L Emmerson, Cllr C York, Mr P Evans

Also present: Administrative Assistant
Members of the Public - 0

EV/001/26-27 ELECTION OF CHAIR

Cllr Lincoln proposed, Cllr Emmerson seconded, and it was **RESOLVED** to elect Cllr Hyde as Chair of the Events Committee.

EV/002/26-27 ELECTION OF VICE CHAIR

No nominations were received. It was **RESOLVED** to defer this item to the next Committee meeting.

EV/003/26-27 APOLOGIES

Cllr N Clarke and Cllr C Mullins were absent. No apologies were received.

EV/004/26-27 DECLARATIONS OF INTEREST

There were none.

EV/005/26-27 MINUTES

RESOLVED that the minutes of the Events Committee Meeting held on 16th April 2026 be approved and signed as a true record.

EV/006/26-27 PUBLIC PARTICIPATION

There was none.

EV/007/26-27 SUMMER EVENT 2026

Information on some Leicestershire based charities were provided in members' packs. Members **AGREED** that pitch/stallholder fees from the Picnic in the Park 2026 would be donated to the Little Beam Foundation. It was **AGREED** for LCH Charity to be the recipient of stallholder fees for the Christmas Light Switch On Event 2026.

A draft layout plan for the event was shared. It was **AGREED** to move a row of stallholders to be closer to the children's entertainment and place Mr Twister and Shona's Fabulous Faces in a more central location.

A stallholder request from two young residents wishing to sell packaged sweets and snacks was shared. It was **AGREED** to allow them to run a sweet stall providing all products are in sealed packets, parent/guardian permission is received and they are accompanied by an over 18 year old during the event.

Mr P Evans joined the meeting at 7:26pm

A quotation was shared for rubbish disposal at the event. It was **AGREED** to accept the quotation from Harleys Corrugated Cases Limited for five 18"x29"x39" cardboard bins for £40.

The event plan for the Picnic in the Park event being held on Sunday 16th August 2026 was included in members' packs. An update on actions still to be completed included:

Office to purchase gazebo, reusable banners and 18x29x39" bin liners for event
Mr Evans to confirm the order of 5 cardboard bins to be made to size from Harleys Corrugated Cases Limited
Allotment Society to loan gazebos (two 3x3m and one 3x6m) and office to locate 5-7 additional gazebos
PPL/PRS licence to be acquired
Office to contact HBBC regarding event notification online submission
Risk assessment to be created and shared
Office to contact local guitar group to discuss performance slot at the event
Event notification letter to be written and shared with houses next to Stamford Park
Office to contact Little Beam Foundation to invite them to the event

EV/008/26-27 NEXT MEETING

The date and time of the next meeting is scheduled to take place on Tuesday 30th June 2026 at 6:30pm.

The meeting closed at 20:07 p.m.

Signed:
Chair

Date: