



**PARISH OF GROBY
NOTICE OF PARISH COUNCIL MEETING**

I hereby give notice that an **Extraordinary Meeting** of the **Parish Council** of the above-named Parish will be held at the **Parish Council Office, Leicester Road, Groby**
on

Tuesday 23rd June 2026 at 6.30pm

All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out hereunder.

Parishioners and Press are most welcome to attend

A handwritten signature in black ink, appearing to read 'Carol Lincoln'.

CLlr Carol Lincoln
Chairman of the Council

16th June 2026

AGENDA

- 1. CHAIR'S WELCOME**
- 2. APOLOGIES**
To receive apologies for absence and to record absences
- 3. DECLARATION OF INTERESTS AND REQUESTS FOR DISPENSATIONS**
To receive any disclosure of interests from members to any matter pertaining to the agenda and to consider dispensations
- 4. CLOSED SESSION**
To resolve to move into Closed Session to exclude members of the press and public in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed in relation to consideration of staffing matters
- 5. STAFFING MATTERS**
 - i. To receive the Assistant Grounds & Maintenance Manager's resignation
 - ii. To confirm the recruitment process for the Assistant Grounds & Maintenance Manager - agree pay scale; job description; person specification; recruitment timetable and to appoint members to a Recruitment panel
 - iii. To consider costs associated with advertising the job vacancy
 - iv. To consider extending the temporary Grounds Maintenance cover and associated costs
 - v. To discuss the Assistant Grounds & Maintenance Manager's gate locking duties
 - vi. To consider any delegated authority arrangements