

**MINUTES OF THE MEETING OF GROBY PARISH COUNCIL
HELD AT THE PARISH COUNCIL OFFICE, LEICESTER ROAD, GROBY
ON 13TH APRIL 2026 COMMENCING AT 7.00PM**

Councillors Present: Cllr C Lincoln (Chair) Cllr P Batty Cllr N Clarke Cllr L Emmerson
Cllr K Griffiths Cllr A Mullins Cllr C Mullins Cllr G Richardson
Cllr L Trivett Cllr C York

Also Present: Parish Clerk
Borough Cllr C Lambert
County Cllr O'Shea
Representative from Druck Ltd
Members of the Public - 16

COU/244/25-26 CHAIR'S WELCOME

The Chair welcomed all to the meeting and advised that the meeting was being recorded..

COU/245/25-26 APOLOGIES

Apologies were received from Cllrs Baker, T Hollick, N Jones and S Jones. Cllr Hyde was absent.
RESOLVED to accept these apologies. Apologies were also received from Borough Cllr Cartwright.

COU/246/25-26 DECLARATIONS OF INTERESTS AND REQUESTS FOR DISPENSATIONS

Cllr C York declared a non-pecuniary interest in Groby CIC and an interest in the allotments;
Cllr L Trivett declared a non-pecuniary interest in Groby CIC
Cllr P Batty declared a personal interest in Agenda Item 12
Cllr G Richardson declared a Disclosable Pecuniary Interest in the Allotments
Cllr K Griffiths declared an interest as a Trustee and Tenant of the allotments and requested a dispensation
Cllr C Lincoln declared a Disclosable Pecuniary Interest in the allotments and requested a dispensation.

The Proper Officer granted dispensations to Cllr Lincoln and Cllr Griffiths to allow them to speak in relation to matters concerning the allotments but not to vote.

COU/247/25-26 MINUTES

- i. **RESOLVED** that the minutes of the Meeting of Groby Parish Council held on 2nd March 2026 be approved and signed by the Chair as a true and accurate record. Cllr Batty abstained.
- ii. **RESOLVED** that the minutes of the Extraordinary Meeting of Council held on 9th March 2026 be approved and signed by the Chair as a true and accurate record. Cllr Trivett abstained.

COU/248/25-26 PUBLIC PARTICIPATION

A member of the public requested that they be allowed to speak at the appropriate time on the allotment's agenda item. The Vice Chair responded that this would be allowed.

A member of the public spoke to stress the importance of the allotments as a community resource and the positive impact that they had on people's mental health and well-being.

A member of the public questioned why matters in relation to Groby CIC had taken 10 years and were still not resolved. The parishioner was informed that the Articles of Association were still not compliant with the law but Council would work with the CIC to put this right so Groby CIC could move forward.

COU/249/25-26 POLICE REPORT

The Local Police Beat Team's report was included in members' packs and was **NOTED**. It was **AGREED** to write to the Beat Team to enquire as to how often speed cameras were deployed to Sacheverell Way

COU/250/25-26 COUNTY COUNCILLOR REPORTS

A report from County Councillor O’Shea was included in members’ packs and was **NOTED**. The report detailed:

- The timeline for the Local Government Re-organisation Review;
- Temporary Traffic Regulation Order for Leicester Road, Groby;
- Temporary Traffic Regulation Order for Anstey Lane, Groby;
- Planning Application 25/00676/OUT for Land at Ratby Lane, Field Head which was considered at the Hinckley & Bosworth Borough Council’s Planning Committee meeting and deferred pending further consideration by Highways;
- Ways in which to identify fraud and how to report scams.

COU/251/25-26 BOROUGH COUNCILLOR REPORTS

A report from Borough Councillor Lambert was received and **NOTED**. The report detailed:

- Relatively quiet time at Hinckley & Bosworth Borough Council;
- Taylor Wimpey Planning Application at Field Head was deferred at the HBBC Planning Committee which is a rare occurrence for this to happen so a significant step;
- Next planning battle is the industrial development which is proposed at Junction 22 of M1. This would have significant highway implications for the A50 corridor and would impact Field Head.
- Awaiting announcement on Government’s decision for the Local Government Re-organisation.

COU/252/25-26 CLERK’S REPORT

- Members were informed that the Annual Meeting of the Parish was scheduled to take place on Thursday 23rd April 2026 at 7pm at Brookvale Groby Learning Campus;
- The next Community Litter pick event had been organised to take place on Saturday 16th May 2026 between 10am – 12 noon.
- Members were informed that Council’s application for a PCIF grant from Hinckley & Bosworth Borough Council had been successful. This meant that works could now be organised for the re-surfacing of Marina Park path and sections of Stamford Park path.

The Chair re-arranged the agenda to consider Agenda Item 22. This followed confirmation from Druck Ltd that the matter was no longer commercially sensitive and could be discussed in Open Session

COU/265/25-26 DRUCK LTD

Correspondence from Druck Ltd requesting that a parking trial be re-instated was circulated to members at the meeting. A representative from Druck Ltd clarified the details of the request.

RESOLVED to approve the re-instating of a parking trial on Sycamore Drive, Marina Park and Stamford Drive car parks with immediate effect until Sunday 25th October 2026.

COU/253/25-26 CORRESPONDENCE

37.	Groby Allotment Society Ltd	Annual Report 2026	The 2026 Annual Report from Groby Allotment Society Ltd was included in members’ packs and was NOTED .
38.	Leicestershire County Council	Community Resilience Programme – Introductory webinar. Council to consider attendance at the free webinar	Details of the introductory webinars were included in members’ packs. It was AGREED for Cllr Lincoln to sign up for the webinar being held on April 16 th and for any other councillors wishing to attend to inform the Clerk.
39.	Hinckley & Bosworth Borough Council	Invitation to HBBC Heritage Forum. Council to consider attendance at the Forum	Details of the Forum were included in members’ packs. No representatives came forward at the meeting and members were requested to inform the Clerk should they wish to attend.

40.	Local Company	Request for a Freedom of Information Internal Review. Council to appoint members to carry out the review.	Details of the Freedom of Information and Internal Review Request were included in members' packs. RESOLVED for Cllr Clarke and Cllr Griffiths to conduct the Internal Review on behalf of Council.
41.	Local Resident	Traffic calming concerns including lack of a proper crossing outside Brookvale Groby Learning Campus	The correspondence was discussed. RESOLVED to make representation to Cllr O'Shea and request that he work on the Parish Council's behalf to request Leicestershire County Council investigate the installation of a proper crossing outside Brookvale.

Cllr Lincoln and Cllr Griffiths moved to the public gallery
 Cllrs Emmerson, York and Richardson left the meeting
 Cllr Clarke took over the Chair.

COU/254/25-26 GROBY ALLOTMENT SOCIETY LTD

Legal advice from Council's solicitor in relation to the governance of Groby Allotment Society Ltd along with information provided by Groby Allotment Society Ltd and an Allotment Society Trustee was included in members' packs.

Cllr Batty made a point of order to put on record his support for the provision of allotments but to voice his concern about the way things had been done unilaterally by Groby Allotment Society Ltd leaving the Parish Council on the sidelines.

Standing Orders were suspended to allow members of the allotment society to make representation and Cllr Griffiths, as a Trustee named in the Lease gave her right to reply.

Standing Orders were re-instated and Cllr Trivett proposed that taking on board the legal advice obtained and the current situation Council finds itself in, that Council agree to move forward with Groby Allotment Society Ltd to re-assign the lease. Cllr Mullins seconded the proposal.

RESOLVED to **AGREE** to move forward with re-assigning the Ratby Road and Orchard Close Allotment Leases, to Groby Allotment Society Ltd. Cllr Batty voted against.

Cllrs Lincoln, Griffiths, Emmerson, York and Richardson re-joined the meeting.
 Cllr Lincoln took over as Chair.

COU/255/25-26 GROBY JUNIORS FOOTBALL CLUB CHANGING ROOM FACILITY PROPOSAL

The next steps in community engagement in relation to the proposed changing room, toilet and kitchen facility for Groby Juniors Football Club were discussed. It was **AGREED** to move forward with a collaborative 'drop in' event outlining the proposed plans to the community.

RESOLVED for Cllrs Lincoln, Griffiths, C Mullins and Trivett to meet with Groby Juniors Football Club to discuss further. Cllrs Batty and Richardson abstained.

COU/256/25-26 GROBY C.I.C.

In order to progress matters in relation to the Groby CIC Articles of Association it had previously been agreed for Council to meet with the CIC directors to discuss and agree proposed amendments.

RESOLVED for Cllrs Clarke, Lincoln, A Mullins and C Mullins to represent Council and to meet with the CIC Directors to agree proposed amendments to the Articles of Association in accordance with Council's solicitors' advice. Cllrs Batty and Richardson abstained.

COU/257/25-26 FLOOD ACTION TEAM ADVISORY COMMITTEE

A proposal had been put forward by Cllr Batty for Council to form a Flood Action Team Advisory Committee. Currently, resident Steve Brown was Groby's only registered Flood Warden with Cllr Batty, Cllr Hyde and Steve Brown forming Groby's Flood Action Team.

Cllr Lincoln proposed that there was no requirement for an Advisory Committee in addition to the already formed Flood Action Team who should report to Council on flood related issues. She felt that additional Flood Wardens would be more appropriate.

Cllr Batty resigned from the Flood Action Team.

RESOLVED not to move forward with a Flood Action Advisory Committee.

COU/258/25-26 PLANNING APPLICATION 25/01213/OUT – LAND SOUTH OF SACHEVERELL WAY, GROBY

A copy of the response submitted to Hinckley & Bosworth Borough Council by the Local Highway Authority in relation to Planning Application 25/01213/OUT was included in members' packs. Members were also provided with information from the mobile vehicle activation signs located on Sacheverell Way. Several concerns were raised by Councillors about the response.

RESOLVED to write to the Local Highway Authority stating that Groby Parish Council is unimpressed with their response to the proposed Sacheverell Way development, to express concern that there is insufficient width to accommodate the suggested refuge and that a pelican crossing is needed. To also stress that the increased traffic on Sacheverell Way from the new developments in Ratby need to be properly assessed as these will have a significant impact on Groby.

COU/259/25-26 HR / EMPLOYMENT SERVICES

A report detailing quotations for a new HR/Employment Services contract was circulated to members at the meeting. It was **AGREED** that it would be beneficial for Council to engage the services of an HR/Employment advisor.

RESOLVED to delegate authority to the Staffing Committee to carry out further research and to approve the best value HR/Employment Services contract on behalf of Council.

COU/260/25-26 FINANCE & GENERAL PURPOSES COMMITTEE

i. To receive and note the draft minutes from the meeting held on 7th April 2026

The draft minutes from the Finance & General Purposes Committee meeting held on 7th April 2026 were included in members' packs and **NOTED**.

To receive recommendations from the F&GP Committee from the meeting held 7th April 2026:

ii. To approve the 2026-27 Schedule of Fees for Groby Parish Cemetery and QEII Rose Garden

RESOLVED to approve the recommendation from the Committee to increase the 2026-27 Schedule of Fees for Groby Parish Cemetery and QEII Rose Garden by 3% with effect from 1st May 2026. Cllr Trivett abstained.

iii. To receive and note the Income & Expenditure Report and EMR Report to 31st March 2026

The Income & Expenditure Report and EMR Report to 31st March 2026 were included in members' packs. These were **NOTED**.

iv. To receive and note the verified bank reconciliation for February 2026

The verified and signed bank reconciliation, showing a bank balance of £276,458.03, to 28th February 2026 was included in members' packs. This was **NOTED**.

v. To approve payments of accounts and to note income

A Payment Schedule detailing net payments of £28,754.87 was included in members' packs.

RESOLVED to approve the Payment Schedule and make all the payments that were presented to the meeting.

PAYMENT SCHEDULE				
<i>Payee</i>	<i>Details</i>	<i>Net Amount £</i>	<i>Vat £</i>	<i>Gross £</i>
HBBC	Office & Premises Rates	221.00	-	221.00
HBBC	Cemetery Rates	140.50	-	140.50
HBBC	Qtrly: Dog Bin Contract Q1: 1st Apr - 30th Jun 2026	1,488.50	297.70	1,786.20
HBBC	Qtrly: Refuse & Recycling Q1: 1st Apr - 30th Jun 2026	353.60	-	353.60
Groby Village Hall	Quarterly Rent Q4: 1st Jan - 31st Mar 2026	605.54	-	605.54
Siemens	Quarterly Photocopier Lease Rental: Mar - May 2026	176.62	35.32	211.94
Daisy Communications	Telephone & Broadband Charges	91.49	18.30	109.79
Scottish Power	Cemetery electricity	52.38	2.62	55.00
Stallard Kane	H&S Advisors	148.50	29.70	178.20
Various	March 2026 Salaries	8,523.68	-	8,523.68
HMRC	Tax & NI - March 2026	2,979.23	-	2,979.23
Leicestershire County Council	LGPS - Pension March 2026	2,875.50	-	2,875.50
Various	Mileage - March 2026	129.53	-	129.53
GPC Employee	Wall Planner 2026-27	5.99	-	5.99
Pubpay & Stonehenge	Payroll Services: March 2026	20.70	4.14	24.84
Roma Landscapes	Grounds Maintenance : March 2026	1,916.67	383.33	2,300.00
Shed Landscapes	Grounds Maintenance: April 2026	2,199.21	439.84	2,639.05
AllStar Fuel Card	Van Fuel: 11.03.2026	79.98	15.99	95.97
EH Smith	Diesel AdBlue Exhaust Treatment	12.95	2.59	15.54
Tudor Environmental	Knapsack Sprayer (Insurance Claim), Herbicide, Black Sacks	266.16	53.23	319.39
UK Safety Store	Grounds Maintenance Signage & Pesticide Log Book	35.35	7.08	42.43
Wilson Alarms	Annual Maintenance & Monitoring Cemetery Alarms	753.00	150.60	903.60
Festive Lighting Company	2026 Christmas Lights (Yr2): 40% Hire/Delivery/Installation Charges	2,610.04	522.01	3,132.05
Leicester Health & Safety Training	First Aid at Work Course x 4 employees	700.00	140.00	840.00
Brookvale Groby Learning Campus	Hire of Dining Hall for Annual Parish Meeting 23.04.2026	49.50	-	49.50
Sign Here	Replacement Signage for Cemetery	75.00	15.00	90.00
Percussion Play Ltd	Daisy Petal Drum for Sensory Garden (50% HBBC Comm Equipmt Grant)	1,617.20	323.44	1,940.64
nPower Business Solutions	Electricity Charges Festive Lighting December 2025	303.14	15.16	318.30
nPower Business Solutions	Electricity Charges (Chapel Hill): 1 Jan - 31 Mar 2026	84.01	4.20	88.21
Astley Computers	Annual Managed Cloud Backup Service	160.00	-	160.00
Dropbox International Ltd	Dropbox Plus Annual Licence 2026-27	79.90	15.98	95.88
		£ 28,754.87	£ 2,476.23	£ 31,231.10

A Receipt Schedule detailing income of £2,719.43 was included in members' packs and **NOTED**.

RECEIPT SCHEDULE		
Amounts received since last meeting		
Name	Description	Amount £
Groby Juniors	Permit Fee & Linemarking Charges	227.83
Resident	QEII Rose Garden Fees	193.00
Dobsons Memorials	Memorial Permit Fee	148.00
Resident	QEII Rose Garden Fees	193.00
Resident	Cemetery Fees	263.00
Resident	Cemetery Fees	428.00
Groby Allotment Society Ltd	Annual Rent Ratby Road & Orchard Close Sites 2026-27	2.00
HBBC	Community Equipment Grant	1264.60
Total		£ 2,719.43

COU/261/25-26 ESTATES COMMITTEE

i. To receive and note the draft minutes from the meeting held on 5th February & 5th March 2026

The approved minutes from the Estates Committee meeting held on 5th February & 5th March 2026 were included in members' packs and **NOTED**.

ii. To receive and note the draft minutes from the meeting held on 2nd April 2026 and to consider the Committee's recommendations

The draft minutes from the Estates Committee meeting held on 2nd April 2026 were included in members' packs and **NOTED**.

iii. To approve a Memorial Safety Policy

A revised Memorial Safety Policy for Groby Parish Cemetery was included in members' packs.

RESOLVED to approve the recommendation from the Committee and to adopt the revised Memorial Safety Policy for Groby Parish Cemetery.

iv. To approve a quotation from Intratest for the Structural Testing of 80 lamp post columns

Quotations to carry out the structural testing of 80 lighting columns around Groby were included in members' packs.

RESOLVED to approve the recommendation from the Committee and to accept the quotation from Intratest to carry out structural testing of 80 lighting columns at a cost of £2000.00.

v. To approve the charges made to Groby Juniors Football Club for the line marking of football pitches

A recalculation of the costs incurred in carrying out the line-marking of football pitches was included in members' packs.

RESOLVED to approve the recommendation from the Committee to increase the line-marking charges to Groby Juniors Football Club to £125 for marking out 5 football pitches.

Cllr Batty abstained. Cllrs Richardson, Clarke and Trivett voted against.

COU/262/25-26 COMMITTEE MEETINGS

The approved minutes from the Planning & Development Committee held on 28th January 2026 were included in members' packs and **NOTED**.

COU/263/25-26 DATE AND TIME OF NEXT MEETING

The date of the next meeting is the Annual Meeting of Council Monday 11th May 2026 at 7pm

COU/264/25-26 CLOSED SESSION

RESOLVED to move into Closed Session to exclude members of the press and public in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed in relation to consideration of staffing matters and matters of a commercially sensitive nature

COU/266/25-26 STAFFING MATTERS

i. To consider an annual leave request

An annual leave request from a staff member was considered.

RESOLVED to approve two days of the annual leave request.

ii. To receive an update on staffing matters and to consider the purchase of a 'clocking in' machine

An update on staffing matters was received.

RESOLVED not to proceed with the purchase of a 'clocking in' machine.

The meeting closed at 9.50pm

Signed:.....

Chair

Date:.....