



**MINUTES OF THE GROBY PARISH COUNCIL  
FINANCE & GENERAL PURPOSES COMMITTEE MEETING  
HELD AT THE COUNCIL OFFICES, LEICESTER ROAD, GROBY, LEICESTER  
ON 7<sup>th</sup> APRIL 2026 at 3.00pm.**

**Present:** Cllr C Lincoln, Cllr N Clarke, Cllr L Emmerson, Cllr C Mullins and Cllr C York  
**Also present:** Parish Clerk

**FGP/083/25-26 APOLOGIES**

There were no apologies. Cllr T Hollick was absent.

**FGP/084/25-26 DECLARATIONS OF INTEREST**

There were none.

**FGP/085/25-26 MINUTES**

**RESOLVED** that the minutes of the Finance & General Purposes Committee Meeting held on 23<sup>rd</sup> February 2026 be approved and signed as a true record.

**FGP/086/25-26 CLERK'S REPORT**

Members were advised that the 2025-26 year-end closedown of the Rialtas accounting software was due to place on Tuesday 14<sup>th</sup> April 2026. Confirmation had not yet been received as to when the Internal Audit would take place.

**FCP/087/25-26 CEMETERY and QEII ROSE GARDEN SCHEDULE OF FEES 2026-27**

A comparative table showing existing fees for Groby Cemetery along with fees for other local cemeteries was included in members packs and discussed.

It was **AGREED to RECOMMEND to FULL COUNCIL** that the Schedule of Fees for both Groby Cemetery and the QEII Rose Garden increase by 3% in line with the current level of inflation.

**FCP/088/25-26 FINANCIAL REPORTS**

**i. To review the Income & Expenditure Report and EMR Report to 31<sup>st</sup> March 2026**

It was **NOTED** that the reports did not accurately reflect the year-end position as adjustments would be made as part of the year-end accounts closedown (e.g. accruing for payments which had not yet been made but for which the goods/services had been received in 2025-26, any outstanding debtors)

The Income & Expenditure Report and EMR Report to 31<sup>st</sup> March 2026 were included in members' packs. These were verified and **NOTED**.

**ii. To review and verify the Bank Reconciliation for February 2026**

The bank reconciliation and bank statement to 28<sup>th</sup> February 2026 were included in members' packs. The bank reconciliation for February 2026 was **VERIFIED** and signed by 2 members.

**FGP/089/25-26 PAYMENT OF ACCOUNTS AND INCOME**

The Payment Schedule was included in members' packs.

It was **AGREED to RECOMMEND to FULL COUNCIL** that the payment of accounts presented to the meeting be approved. Income was **NOTED**.

**FGP/090/25-26 NEXT MEETING**

The date and time of the next meeting to be held on Tuesday 26<sup>th</sup> May 2026 at 3pm.

**The meeting closed at 3.50 p.m.**

Signed: .....  
Chair

Date:.....

Chair's Initials .....