



**PARISH OF GROBY
NOTICE OF MEETING**

I hereby give notice that a meeting of the **Finance & General Purposes Committee** of the above-named Parish will be held at the Parish Council Office, Leicester Road, Groby on

Tuesday 5th May 2026 at 3.00pm

All members of the Committee are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out hereunder.

Parishioners and Press are most welcome to attend

Sue Hackett
Clerk to the Council

Dated: 29th April 2026

AGENDA

- 1. APOLOGIES**
To receive apologies for absence & to record absences
- 2. DECLARATIONS OF INTEREST**
To receive any disclosure of interests from members to any matter pertaining to the agenda
- 3. MINUTES**
To approve the minutes of the meeting held on 7th April 2026
- 4. CLERK'S REPORT**
To receive a report from the Clerk on items not mentioned elsewhere on the agenda
- 5. TO CARRY OUT AN ANNUAL REVIEW:**
 - i. Financial Regulations
 - ii. Financial Risk Assessment
 - iii. Business Continuity Plan
 - iv. Asset Register as at 31st March 2026
 - v. Insurance Provision
 - vi. Effectiveness of Internal Controls
- 6. FINANCIAL REPORTS**
 - i. To review the 2025-26 Year End Income and Expenditure Report, Balance Sheet and EMR Report
 - ii. Income and Expenditure Report and EMR Report to 30th April 2026
 - iii. To review and verify the bank reconciliation for March 2026
- 7. PAYMENT OF THE ACCOUNTS AND INCOME**
To review the accounts for payment and to note income received
- 8. NEXT MEETING** - To note the date and time of the next meeting

In accordance with Standing Orders 3 (e) members of the public may make representations, answer questions and give evidence in respect of the business on the agenda, if invited by the Chair