



**MINUTES OF THE GROBY PARISH COUNCIL  
NEIGHBOURHOOD PLAN ADVISORY COMMITTEE MEETING  
HELD AT THE COUNCIL OFFICES, LEICESTER ROAD, GROBY, LEICESTER  
ON THURSDAY 15<sup>th</sup> JANUARY 2026 at 7.00 pm**

**Parish Councillors Present:**

Cllr Carol Lincoln    Cllr Ted Hollick    Cllr Anita Mullins

**Other Committee Members Present:**

Mark Griffin    John Caswell    Katy Groom    Nigel Studd

**Officers Present:**

Parish Clerk

**NP/036/25-26 APOLOGIES**

Apologies for absence were received from James Everson-Crane, Peter Griggs and Colin Wilkinson (Plan-it X)

**NP/037/25-26 DECLARATIONS OF INTEREST**

There were none.

**NP/038/25-26 MINUTES**

**RESOLVED** that the minutes of the Neighbourhood Plan Advisory Committee Meeting held on 11<sup>th</sup> December 2025 be approved and signed as a true record.

**NP/039/25-26 SPORTS AND RECREATION STUDY**

Members were advised that the proposal had now been received. It was a detailed proposal however at a cost of £24,700 the quotation was considerably more than anticipated. Council had budgeted £6,000 for the study and this figure had been based on a similar report that Colin Wilkinson was aware of. There was no option but to reject the proposal.

**RESOLVED** not to proceed with the quotation received to undertake a Sports and Recreation Study.  
**AGREED** for Mark Griffin to investigate possible other options and **NOTED** that the Sports and Recreation Study did not have to follow the same timeline as the pre-submission consultation.

**NP/040/25-26 GROBY PARISH NEIGHBOURHOOD PLAN – PRE SUBMISSION DRAFT**

Mark Griffin had previously circulated to the Committee a planning document for the pre-submission consultation which was discussed.

- It was **AGREED** that the ‘Groby Skyline’ picture is used on all publications to link everything (front cover of the Neighbourhood Plan; leaflet; poster; banner; spotlight article) together.
- The list of consultees (provided by Colin Wilkinson) was considered and **NOTED** that it did not include local stakeholders. It was **AGREED** to expand on the list of consultees at the next meeting.
- A quotation From Willday Printers had been received to produce 3500 double sided A4 leaflets at a cost of £275. It was **AGREED** to accept the quotation; for the Clerk to make the suggested amendments by the end of January and circulate to the committee prior to sending to the printers.
- Mark Griffin to look at possible distributors and associated costs.
- Following production of the leaflet, an A4 poster and banner advertising the consultation would need to be designed for display around the village. Anita Mullins **AGREED** to request permission from the Village Hall Committee to place the banner on the Village Hall railings.
- It was **AGREED** for hard copies of the draft NP to be printed and for one to be placed in the library to view (Library permission to be obtained) with at least two copies being available at the Council Office for residents to either view or take away.

- It was **AGREED** for Mark Griffin to write an article about the consultation to be placed in the February edition of the Groby & Field Head Spotlight.
- The drop-in event was **CONFIRMED** as Saturday 7<sup>th</sup> March 2026 between 1pm – 4pm to be held in the Council Chamber. Committee members were requested to confirm availability to help at the event.
- It was **AGREED** that the consultation should run until 5pm on Monday 20<sup>th</sup> April 2026 to allow additional time due to the Easter holidays.

**NP/041/25-26 NEXT MEETING**

The date and time of the next meeting to be held on Thursday 12<sup>th</sup> February 2026 at 7pm.

The meeting closed at 8.05 p.m.

Signed: .....  
Chair

Date: .....