



**PARISH OF GROBY  
NOTICE OF PARISH COUNCIL MEETING**

I hereby give notice that the **MEETING** of the **PARISH COUNCIL** of the above-named Parish will be held at the **Parish Council Office, Leicester Road, Groby**  
**on**  
**Monday 6<sup>th</sup> October 2025 at 7.00pm**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out hereunder.

Parishioners and Press are most welcome to attend

Sue Hackett  
Clerk to the Council

1<sup>st</sup> October 2025

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**AGENDA**

**1. CHAIR'S WELCOME**

**2. APOLOGIES**

To receive apologies for absence and to record absences

**3. DECLARATION OF INTERESTS AND REQUESTS FOR DISPENSATIONS**

To receive any disclosure of interests from members to any matter pertaining to the agenda and to consider dispensations

**4. MINUTES**

To approve and sign the minutes of the Meeting of Groby Parish Council held on 8<sup>th</sup> September 2025

**5. PUBLIC PARTICIPATION**

To allow members of the public to make representations in respect of the items listed on this agenda

**6. POLICE REPORT**

To receive any reports from the Police

**7. COUNTY COUNCILLOR REPORT**

To receive a report from Leicestershire County Council and to answer any questions from members

**8. BOROUGH COUNCILLOR REPORTS**

To receive reports from Hinckley & Bosworth Borough Council and answer any questions from members

**9. CLERK'S REPORT** - To receive a report from the Clerk on items not mentioned elsewhere on the agenda

- i. To note the Official Opening of Marina Park Sensory Garden taking place on Friday 10<sup>th</sup> October at 2pm

## 10. COUNCILLOR REPORTS

To receive a report from Councillors Griffiths and Lincoln following their attendance at the MP Parish Forum

## 11. CORRESPONDENCE

To receive, note and consider correspondence to the Council

16.	Hinckley & Bosworth Borough Council	Parish Forum Minutes	Council to NOTE
17.	Groby Village Hall	Notice of Annual General Meeting – 19 <sup>th</sup> October at 2pm	Council to NOTE
18.	St Philip & St James Church, Groby	Christmas Tree Festival 6 <sup>th</sup> – 9 <sup>th</sup> December 2025	Council to DISCUSS

## 12. CO-OPTION TO FILL COUNCILLOR VACANCY

To receive presentations from applicants and to consider co-option to fill the Councillor vacancy for Groby Ward

## 13. PLANNING APPLICATION 25/00676/OUT – LAND SOUTH OF JACQUELINE ROAD

To receive an update on the commissioning of a land survey and representation made to Hinckley & Bosworth Borough Council in relation to Planning Application 25/00676/OUT

## 14. GROBY JUNIORS FOOTBALL CLUB CHANGING ROOM FACILITY PROPOSAL

To approve the placing of an article in Groby & Field Head Spotlight to promote the questionnaire

## 15. GROBY C.I.C.

To receive an update on the transfer of land LT from Groby Parish Council to Groby CIC

## 16. EXTERNAL AUDITOR

- i. To receive the External Auditor's invoice for the fee charged in relation to the 2022-23 and 2023-24 Objections following conclusion of the Audits on 22<sup>nd</sup> August 2025
- ii. To receive the External Auditor's Report for 2024-25 and to discuss and action any recommendations

## 17. FINANCE & GENERAL PURPOSES COMMITTEE

- i. To receive and note the draft minutes from the meeting held on 23<sup>rd</sup> September 2025

**To receive recommendations from the Finance & General Purposes Committee from the meeting held on 23<sup>rd</sup> September 2025:**

- ii. To receive an update on the Cemetery insurance claim
- iii. To receive an update on the current Council van and to discuss and consider options for a replacement Council vehicle for the Estates staff
- iv. To receive and note the Income & Expenditure Report and EMR Report to 22<sup>nd</sup> September 2025
- v. To receive and note the verified bank reconciliation for August 2025
- vi. To approve payments of accounts and to note income

**18. COMMITTEE MINUTES**

To receive and note the approved minutes from the following Committee Meetings:

- i. Estates Committee Meeting held on 7<sup>th</sup> August 2025
- ii. Events Committee Meeting held on 13<sup>th</sup> August 2025
- iii. Planning & Development Meetings held on 13<sup>th</sup> and 20<sup>th</sup> August 2025
- iv. Neighbourhood Plan Advisory Committee held on 19<sup>th</sup> August 2025

**19. NEIGHBOURHOOD PLAN**

To consider quotations received to undertake a Sports and Recreation Study to support the Groby Parish Neighbourhood Plan

**20. UPDATE ON MINERAL LINE TREE**

To receive an update on a tree along the mineral line which required path closure on 31<sup>st</sup> August 2025

**21. DATE AND TIME OF NEXT MEETING – Monday 3<sup>rd</sup> November at 7pm**

**22. CLOSED SESSION** - to exclude members of the press and public in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the confidential and sensitive nature of the business to be discussed in relation to consideration of staffing matters

**23. STAFFING MATTERS**

To receive the recommendations from the Recruitment Panel and to approve the appointment of the Administrative Assistant