



**PARISH OF GROBY  
NOTICE OF MEETING**

I hereby give notice that a meeting of the **Estates Committee** of the above-named Parish will be held at the Parish Council Office, Leicester Road, Groby on

**Thursday 6<sup>th</sup> November at 2.00 pm**

All members of the Committee are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out hereunder.

Parishioners and Press are most welcome to attend

Sue Hackett  
Clerk to the Council

Dated: 31<sup>st</sup> October 2025

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**AGENDA**

- 1. APOLOGIES**  
To receive apologies for absence & to record absences
- 2. DECLARATIONS OF INTEREST**  
To receive any disclosure of interests from members to any matter pertaining to the agenda
- 3. MINUTES**  
To approve the minutes of the meeting held on 9<sup>th</sup> October 2025
- 4. PUBLIC PARTICIPATION**  
To allow members of the public to ask questions in respect of the items listed on this agenda
- 5. TO RECEIVE THE GROUNDS & MAINTENANCE MANAGER'S REPORT**
- 6. CLERK'S REPORT**
  - i. To provide an update on the second HBBC Community Equipment Grant Scheme application
  - ii. To receive an update on the Annual Tree Survey
  - iii. To provide an update on the insurance claim for the Cemetery equipment
  - iv. To receive an update on the Woodland Trust and HBBC Free Tree Scheme
- 7. ANNUAL RoSPA PLAYGROUND INSPECTION REPORTS**  
To discuss any outstanding actions identified in the annual RoSPA inspection reports
- 8. GROUNDS MAINTENANCE CONTRACT 2026-2029**  
To discuss and consider the tender documentation for the 2026-2029 Grounds Maintenance Contract
- 9. HINCKLEY & BOSWORTH BOROUGH COUNCIL 2026 PARISH & COMMUNITY INITIATIVE FUND (PCIF)**  
To discuss and consider submitting an application to the 2026 PCIF Grant Scheme
- 10. TO CONSIDER THE ESTATES BUDGET REQUIREMENTS FOR 2026-2027**
- 11. CEMETERY MATTERS**
  - i. To review the Cemetery Rules and Regulations including the Garden of Remembrance
  - ii. To note that Memorial Testing has been carried out at the Cemetery
- 12. NEXT MEETING – 4<sup>th</sup> DECEMBER 2025 at 2pm**