



PARISH OF GROBY NOTICE OF MEETING

I hereby give notice that a meeting of the **Staffing Committee**
of the above-named Parish will be held at the Parish Council Office, Leicester Road, Groby on

Thursday 3rd July 2025 at 4.00 pm

All members of the Committee are hereby summoned to attend for the purpose of considering and resolving
the business to be transacted at the Meeting as set out hereunder.

Parishioners and Press are most welcome to attend

A handwritten signature in cursive script, appearing to read "Sue Hackett".

Sue Hackett
Clerk to the Council

Dated: 19th June 2025

AGENDA

- 1. ELECTION OF CHAIR**
To elect a Chair of the Staffing Committee
- 2. ELECTION OF VICE CHAIR**
To elect a Vice Chair of the Staffing Committee
- 3. APOLOGIES**
To receive apologies for absence & to record absences
- 4. DECLARATIONS OF INTEREST**
To receive any disclosure of interests from members to any matter pertaining to the agenda
- 5. MINUTES**
To approve the minutes of the meeting held on 10th March 2025
- 6. CLOSED SESSION**
To resolve to move into Closed Session to exclude members of the press and public in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed in relation to consideration of staffing matters
- 7. STAFFING MATTERS**
 - i. To receive an update on a member of staff's appraisal
 - ii. To receive an update on staffing matters
- 8. NEXT MEETING** - To agree the date and time of the next meeting