



**PARISH OF GROBY  
NOTICE OF MEETING**

I hereby give notice that a meeting of the **Finance and General Purposes Committee** of the above-named Parish will be held at the **Parish Council Office, Leicester Road, Groby** on

**Monday 31<sup>st</sup> March 2025 at 3 p.m.**

All members of the Committee are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out hereunder.

Sue Hackett  
Clerk to the Council

Dated: 26<sup>th</sup> March 2025

---

**AGENDA**

- 1. To receive apologies for absence and to record absences**
- 2. To receive any disclosure of interests from members to any matter pertaining to the agenda and to receive requests for dispensations**
- 3. To approve the minutes of the Finance and General Purposes Committee meeting held on 24<sup>th</sup> February 2025.**
- 4. Clerk's Report**
  - i. To consider quotations received for the installation of broadband at the Cemetery Office
  - ii. To receive an update from the Clerk regarding an incident at the Cemetery and the requirement to invoke Financial Regulation 5.18 for emergency repairs to be carried out
- 5. Financial Reports**
  - i. To review the Income & Expenditure report and EMR report to 26<sup>th</sup> March 2025
  - ii. To consider end of year budget movements (virements) and Ear Marked Reserve movements
  - iii. To review and verify the bank reconciliation for February 2025
- 6. Payment of the accounts and income**

To review the accounts for payment and to note income received
- 7. Date and time of next meeting**

*In accordance with standing orders 3 (e) members of the public may make representations, answer questions and give evidence in respect of the business on the agenda, if invited by the chairman*