

**MINUTES OF THE MEETING OF GROBY PARISH COUNCIL
HELD AT THE PARISH COUNCIL OFFICE, LEICESTER ROAD, GROBY
ON 13TH JANUARY 2025 COMMENCING AT 7.00PM**

Councillors Present: Cllr C Lincoln (Chair) Cllr P Batty Cllr S Beck Cllr L Emmerson
Cllr K Griffiths Cllr C Mullins Cllr N Jones Cllr S Jones
Cllr L Trivett Cllr C York

Also Present: Parish Clerk
Deputy Clerk
Borough Councillor C Lambert
County Councillor O O'Shea
Members of the Public - 6

COU/177/24-25 Chairman's Welcome

The Chairman welcomed all to the meeting and announced that the meeting was being recorded.

COU/178/24-25 Apologies for Absence

Apologies were received from Cllr G Baker, Cllr N Clarke, Cllr L Collins, Cllr Hollick, Cllr D Hyde and Cllr G Richardson. It was **RESOLVED** to accept these apologies.

Apologies were also received from Borough Cllrs Cartwright and Harris.

COU/179/24-25 Declarations of Interest and Requests for Dispensations

Cllr L Trivett declared an interest in Groby CIC (not pecuniary due to only holding 1 share)
Cllr C York declared interests in the Village Hall and Groby CIC (not pecuniary due to only holding 1 share)

COU/180/24-25 Minutes

i. To approve the minutes of the Meeting of Council held on 2nd December 2024

It was **RESOLVED** that the minutes of the Meeting of Groby Parish Council held on 2nd December 2024 be approved and signed by the Chairman as a true and accurate record.
Cllr Batty, Cllr S Jones and Cllr York abstained.

ii. To approve the minutes of the Extraordinary Meeting of Council held on 11th December 2024

It was **RESOLVED** that the minutes of the Extraordinary Meeting of Groby Parish Council held on 11th December 2024 be approved and signed by the Chairman as a true and accurate record.
Cllr Batty, Cllr N Jones and Cllr S Jones abstained.

COU/181/24-25 Police Report

There was no Police Beat Report available for the meeting. Crime Statistics and the Police & Crime Commissioner's Newsletter were included in members' packs and were **NOTED**.

COU/182/24-25 County Councillor Report

A report from County Councillor O'Shea was circulated to members at the meeting. This was **NOTED**.

The County Councillor's report detailed:

- Budget Proposals 2025-29 – have your say
- Flooding across Leicestershire
- GoLearn – Adult Learning Courses
- TTRO - Footpath closures off Oakmeadow Way, Groby
- Virgin Media Scam

COU/183/24-25 Borough Councillor Reports

i. A report from Borough Councillor Lambert detailed:

- HBBC Scrutiny Commission has concluded its review of homelessness and housing. Recommendations have been presented to the Executive included additional resources for acquiring section 106 properties and to bring empty homes back into use.
- Local Government re-organisation

COU/184/24-25 Public Participation

Members of the public spoke in relation to the flooding issues residents are experiencing on Meadow Court Road, Groby with run-off water from the Queen Elizabeth II playing fields causing some gardens to be underwater all year round. They asked if the Parish Council could look into ways to help alleviate the flooding.

The Chair re-ordered the agenda for Council to discuss Agenda item 10 (57).

COU/186/24-25 Correspondence

57.	Local Resident	Flooding issues on Meadow Court Road / Pymm Ley Lane	<p>Correspondence from a resident was included in member’s packs and discussed. It was established that the Queen Elizabeth II playing fields had been in place before the housing development and any lack of drainage could be due to negligence of the developer. It was queried as to whether the Borough Council had any archive planning applications showing plans for the discharge of spring water. It was AGREED that a collaborative approach was required and for the residents to collate as much evidence of the flooding as possible.</p> <p>It was RESOLVED to formally write to County Councillor O’Shea as lead member for Highways, Transportation and Flooding to request his assistance in investigating this further in the hope of resolving the situation with the help of Leicestershire County Council, Severn Trent, HBBC Planning and the Flood Wardens for Groby. It was further AGREED to contact Council’s insurers.</p>
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COU/185/24-25 Clerk’s Report

i. To inform Council of anti-social behaviour on Marina Park

Members were informed that an incident of anti-social behaviour on Marina Park had occurred with large areas of graffiti on the newly surfaced BMX track. The incident had been reported to the Police and the removal of the graffiti was in progress.

COU/186/24-25 Correspondence

55.	Local Resident	Freedom of Information Request	Correspondence was included in members’ packs and further to discussion it was RESOLVED for the Clerk to respond to the request accordingly.
56.	Peter Bedford MP	Invitation to Parish Council MP’s Forum	<p>Information regarding the Parish Council MP’s forum to be held on 15th March 2025 was included in members’ packs.</p> <p>Due to the Chairman’s prior commitments, it was RESOLVED for Groby Parish Council to be represented by Cllr Clarke, as Vice Chair, and Cllr Batty.</p>
58.	Severn Trent	Correspondence to a resident regarding the flood alleviation project	Correspondence from Severn Trent was included in member’ packs. It was NOTED that County Cllr O’Shea had agreed to investigate the installation of extra gulleys and to contact Severn Trent in relation to ongoing concerns.

59.	Department for Transport	Application by Tritax Symmetry (Hinckley) Ltd seeking development consent for the Proposed Hinckley National Rail Freight Interchange Project	Correspondence from the Department for Transport had now been considered by the Planning and Development Committee. The Committee had agreed that they had nothing further to add to the comments which had already been submitted in relation to this application. This was NOTED .
60.	LRALC	Training Bulletin for 2025	It was RESOLVED for Cllr Lincoln and the Clerk to attend the 'Strategic Plan Development and Setting for Local Councils' training being held on 6 th March 2025 at a cost of £50 per delegate.

Cllr S Jones left the meeting at 8pm

Cllr P Batty left the meeting at 8.20pm

COU/187/24-25 Finance & General Purposes Committee

- i. **To receive and note the approved minutes of the meeting held on 25th November 2024**
The approved minutes of the Finance & General Purposes Committee meeting held on 25th November 2024 were included in members' packs and were **NOTED**.
- ii. **To receive and note the draft minutes of the meeting held on 7th January 2025**
The draft minutes of the Finance & General Purposes Committee meeting held on 7th January 2025 were included in members' packs and were **NOTED**.

To resolve the following recommendations from the Finance & General Purposes Committee from the meeting held on 7th January 2025:

Agenda items 11iii, iv and v were considered:

- iii. **To agree and adopt the 2025 -2026 Budget**
- iv. **To note the confirmed HBBC Tax Base figure for 2025 – 2026**
- v. **To agree the amount to be raised by the 2025-2026 Precept demand**

It was **NOTED** that the confirmed Hinckley and Bosworth Borough Council Tax Base figure for 2025-26 for Groby Parish is set at 2,639.8.

A copy of the 2025-26 Draft Budget (version 4) along with a report showing the projected level of General Reserves at 31st March 2025 was included in members' packs and considered.

It was **AGREED** to increase the level of Contingencies by a further £10,000 from £12,500 to £22,500. It was further **AGREED** to increase the budget by an additional £18,000 in order to increase the level of General Reserves held in line with the Financial Reserves Policy.

It was **RESOLVED** to set a Budget of £377,720 for 2025-2026 which included estimated income from other sources of £27,286.

It was **RESOLVED** to send a 2025-2026 Precept request to Hinckley and Bosworth Borough Council for the sum of £350,434. With a confirmed Tax Base of 2,639.8 this would equate to £132.75 per year for each Band D dwelling, an increase of £16.86 per year (32 pence per week, 5 pence per day) or 14.6%.

vi. To receive and note Income & Expenditure Report and EMR Report to 24th December 2024

The Income and Expenditure budget report and EMR report to 24th December 2024 were included in members' packs. These were **NOTED**.

vii. To receive and note the verified bank reconciliation to 30th November 2024

The verified and signed bank reconciliation, showing a bank balance of £234,805.73 to 30th November 2024, was included in members' packs. This was **NOTED**.

viii. To review and approve the revised Reserves Policy

The revised Financial Reserves Policy, as recommended by the Finance and General Purposes Committee, was included in members' packs.

It was **RESOLVED** to adopt the revised Financial Reserves Policy.

ix. To approve payments of accounts and to note income:

A payment schedule detailing net payments of **£34,266.35** was included in members' packs.

It was **RESOLVED** to approve the Payment Schedule and make all the payments that were presented to the meeting.

A Receipt Schedule detailing Income of **£14,360.50** was included in members' packs. This was **NOTED**.

Groby Parish Council		
13th January 2025		
RECEIPT SCHEDULE		
Amounts received since last meeting		
<i>Name</i>	<i>Description</i>	<i>Amount £</i>
Central England Co-operative	Cemetery Fees	373.00
Central England Co-operative	Cemetery Fees	373.00
Christmas Event Stallholders	Stallholder Fees (10 x £10 per stall)	100.00
Groby Juniors	Permit Fee (Nov 24) and Linemarking Charges	229.00
Hinckley & Bosworth Borough Council	Section 106 Contribution - Aerial Runway	12657.50
Resident	Cemetery Fees	628.00
Total		£ 14,360.50

Grobby Parish Council

13th January 2025

PAYMENT SCHEDULE

<i>Payee</i>	<i>Details</i>	<i>Net Amount £</i>	<i>Vat £</i>	<i>Gross £</i>
HBBC	Office & Premises Rates	237.00	-	237.00
HBBC	Cemetery Rates	182.00	-	182.00
HBBC	Qtrly: Dog Bin Contract Q4: Jan - Mar 2025	1,384.50	276.90	1,661.40
HBBC	Qtrly: Refuse & Recycling Q4: Jan - Mar 2025	180.05	-	180.05
Grobby Village Hall	Quarterly Rent Q4: 1st Jan - 31st Mar 2025	559.00	-	559.00
Siemens	Quarterly Photocopier Lease Rental 1 Jan - 31 Mar 2025	73.45	14.69	88.14
Stallard Kane	Health & Safety Advisors	148.50	29.70	178.20
PEAC Ltd	Telephone System Lease Rental	119.57	23.91	143.48
Digital Communications	Telephone Line Rental / Calls / Broadband	153.27	30.65	183.92
Scottish Power	Cemetery electricity	52.38	2.62	55.00
Various	December 2024 Salaries	8,377.52	-	8,377.52
HMRC	Tax & NI - December 2024	2,391.06	-	2,391.06
Leicestershire County Council	LGPS - Pension December 2024	2,805.30	-	2,805.30
Various	Mileage - December 2024	155.03	-	155.03
GPC Employee	Postage Stamps (Christmas cards)	6.80	-	6.80
GPC Employee	Diary - A4 - Weekly	3.00	-	3.00
GPC Councillor	Christmas Lights & Batteries (Christmas Switch On Event)	21.15	-	21.15
Premier Decorations Ltd	Christmas Lights & Batteries (Field Head tree)	58.08	11.62	69.70
George Walker Ltd	Fence Posts and postmix (fence repair due to storm damage)	131.00	26.20	157.20
Pubpay & Stonehenge	Payroll Services: December 2024	20.70	4.14	24.84
Roma Landscapes	Grounds Maintenance : December 2024	1,833.33	366.67	2,200.00
AllStar Fuel Card	Van Fuel: 04.12.2024	38.38	7.68	46.06
AllStar Fuel Card	Van Fuel: 02.01.2025	36.02	7.20	43.22
Sharp	Photocopying Charges: 01 Nov - 29 Nov 2024	47.29	9.46	56.75
Granart Memorials	Kerb Plaques x 3 / GOR Plaques x 2	447.00	-	447.00
Henton & Chattell	Spare Parts for John Deere Mower	10.81	-	10.81
Ashenden Tree Services	Tree Works - corner of Oaktree Close	700.00	-	700.00
Grobby & Field Head Spotlight	Christmas Newsletter	190.00	38.00	228.00
Blachere Illumination UK Ltd	Removal of Year 3 of 3 Christmas Lighting Scheme	1,727.60	345.52	2,073.12
Boston Seeds	Yellow Rattle & Wildflower seeds	309.16	59.33	368.49
Boston Seeds	Yellow Rattle	70.00	14.00	84.00
UK Safety Management	PAT Testing - Cemetery	109.98	22.00	131.98
npower	Electricity Charges (Chapel Hill Lamp Posts)	74.78	3.74	78.52
All Roads Asphalt Solutions	Re-surfacing of BMX Track, Marina Park (Section 106 monies)	11,262.64	2,252.53	13,515.17
Ratby Co-operative Band	Carols around the Tree event (Section 137 expenditure)	250.00	50.00	300.00
The Laura Centre	Christmas Event - Donation (Stallholder Fees)	100.00	-	100.00
		£ 34,266.35	£ 3,596.55	£ 37,862.90

Chairman's Initials _____

COU/188/24-25 To receive and note the minutes from the following Committee Meetings:

i. Planning & Development Committee meeting held on 12th November and 12th December 2024

The approved minutes from the Planning & Development Committee meeting held on 12th November 2024 and 12th December 2024 were included in members' packs and were **NOTED**.

ii. Estates Committee meeting held 7th November 2024

The approved minutes from the Estates Committee meeting held on 7th November 2024 were included in members' packs and were **NOTED**.

COU/189/24-25 To confirm the date and time of next meeting

The date of the next meeting is scheduled for Monday 3rd February 2025 at 7 pm.

The meeting closed at 9.33 pm

Signed:.....

Date:.....