



**PARISH OF GROBY
NOTICE OF MEETING**

I hereby give notice that a meeting of the **Finance and General Purposes Committee** of the above-named Parish will be held at the **Parish Council Office, Leicester Road, Groby** on

Monday 24th February 2025 at 3 p.m.

All members of the Committee are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out hereunder.

Sue Hackett
Clerk to the Council

Dated: 19th February 2025

AGENDA

- 1. To receive apologies for absence and to record absences**
- 2. To receive any disclosure of interests from members to any matter pertaining to the agenda and to receive requests for dispensations**
- 3. To approve the minutes of the Finance and General Purposes Committee meeting held on 27th January 2025.**
- 4. Clerk's Report**
To discuss and consider the installation of broadband and purchase of a laptop for the Cemetery Office
- 5. External Auditor**
To discuss and consider a response to the External Auditor's request for additional information in relation to 2022-23 and 2023-24 Objections
- 6. Financial Reports**
 - i.** To review the Income & Expenditure report and EMR report for February 2025
 - ii.** To review and verify the bank reconciliation for January 2025
- 7. Payment of the accounts and income**
To review the accounts for payment and to note income received
- 8. Date and time of next meeting**
- 9. To resolve to move into Closed Session to exclude members of the press and public in accordance with the Public Bodies (Admission to Meetings) Act 1960 due to the confidential nature of the business to be discussed in relation to consideration of staffing matters**
- 10. Staffing Matters**
To consider approval of staff training courses and associated costs